

Free Microsoft Office for Students

The school is now able to office students Microsoft Office for free, while they are enrolled at the school.

As part of our Microsoft site licence agreement, each student is eligible for a free subscription to Office 365 ProPlus. This gives them all the Microsoft Office software on their home desktop or laptop as well as Word, Excel and PowerPoint on their iPad.

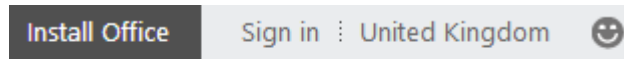
Please note, that once they leave school, as per the Microsoft agreement, the licence will be revoked and the software will need to be uninstalled or purchased from the Microsoft store.

Installation

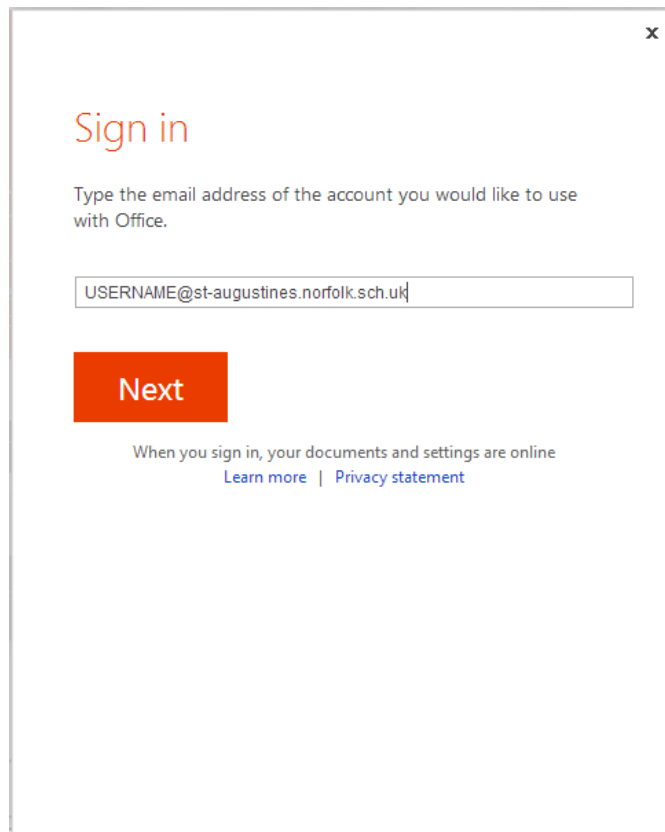
Please note that your machine needs to be running Windows 7 or Windows 8, or a Mac with an Intel processor, running Mac OS X 10.5.8 or later.

Visit: www.office365.com

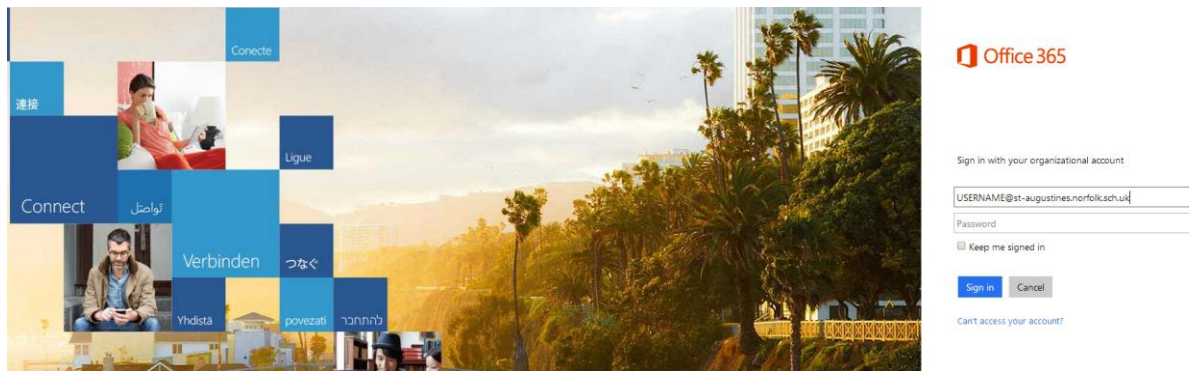
Click on “Sign In” on the top right-hand side:



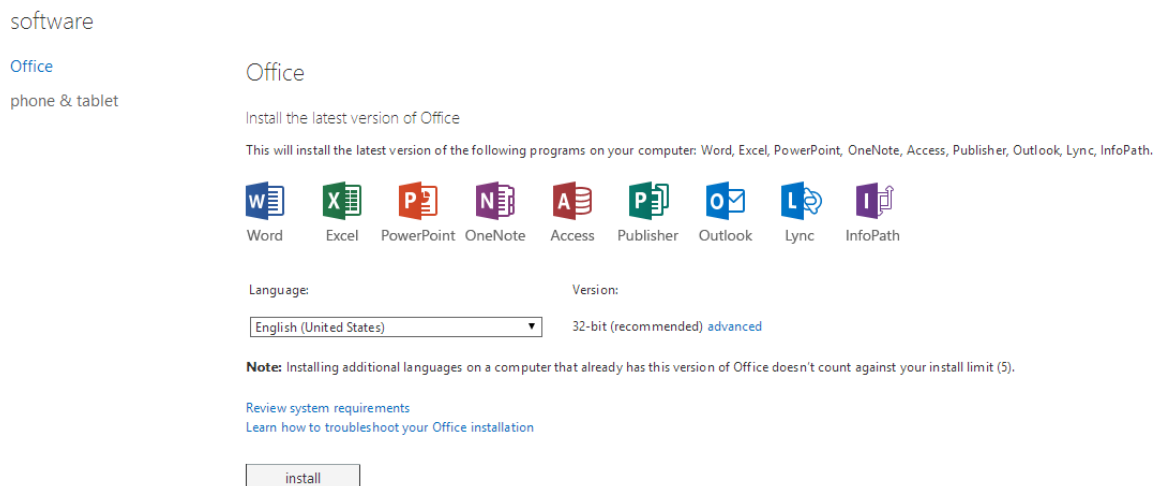
Sign in using your computer login account (first part of your NSIX email address), followed by @st-augustines.norfolk.sch.uk



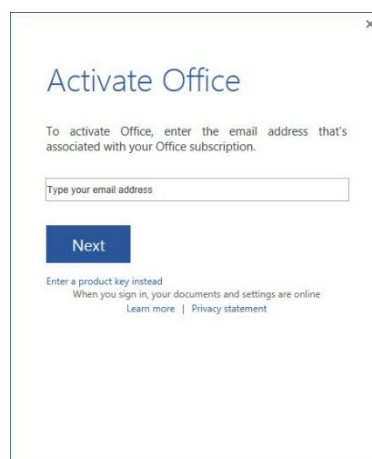
On the next screen, enter your computer login password (NSIX password):



Press Install, this will start a small download, run this and continue through the setup process:



If you are prompted to activate the software, click “sign in with an active account instead” and login using the same details as before:



To install Office for iPad, download Word, Excel and PowerPoint from the Apple App Store and login using the same details during the in-app activation process.