

Knowles Nursery School

Induction and Settling In Policy

Our induction process consists of two main elements:

- A home visit to each child by the key person.
- Three school visits on which the child is accompanied by a parent/carer.

We acknowledge that the length of the settling in period varies with each child and we encourage parents/carers to stay for as long as it takes for both to feel comfortable about separating. Parents/carers are our valued partners in learning and have an important part to play in their child's education in our school.

Settling in is our learning focus for at least the first term.

During the settling in period, we will help children develop the following:

Knowledge and Understanding

- That they are valued as individuals.
- That their parents/carers are valued.
- Of whom their key person is.
- Of the names of the other staff.
- Of what to do if they are upset or hurt.
- Of basic hygiene e.g. washing hands, flushing toilets.
- Of where to find their personal belongings, i.e. coat, hat.
- Of daily routines.
- That they can use the whole of the learning environment.
- Of the layout of the Nursery, in and out of doors.
- Of the names of the different areas of the Nursery.
- That they can make choices about what they want to do.
- Of expectations, e.g. wearing aprons for certain activities, walking indoors, wearing coats outside on cold days.
- That they have to take responsibility for tidying up after themselves.
- Of how to use equipment and resources appropriately.

Important points for Parents

- !Please keep your phone switched off
- Make the most of this opportunity to learn how we work
- Get to know the staff and the daily routines
- Most important, enjoy playing with your child!

Skills

- Being able to part from their parent/carer.
- Being able to cope as a member of a group.
- Being able to share adults' time with other children.
- Being able to share equipment and resources and use them appropriately.
- Being able to make choices.
- Being able to take turns, negotiate, co-operate and collaborate with others.

Attitudes

- To operate independently.
- To be willing to try new experiences
- To persist at activities.
- To care for themselves, others, the environment and equipment.