

APPLICATION FOR FREE SCHOOL MEALS

The quickest way to apply is online at

www.staffordshire.gov.uk/freeschoolmealsapplication and get an instant answer

Claims cannot be processed without the Date of Birth (D.o.B) and National Insurance Number or National Asylum Support Service Number of the Claimant									
Full name of claimant:								(Mr/Mrs/Miss/Ms)	
Address:									
						Postcode:			
D.o.B of claimant						Telephone:			
National Insurance Number or National Asylum Support Service Number									
Children for whom you are claiming									
Legal First Name	Legal Surname	M/F	D.o.B	School	Relationship to Claimant				

I wish to claim Free School Meals for the above children. I confirm that I have parental responsibility for the child(ren) and am either eligible for and/or in receipt of one of the following (please tick):

Child Tax Credit but <u>do not</u> receive Working Tax Credit and that my annual household income is less than £16,190 (PLEASE NOTE IF YOU ARE RECEIVING WORKING TAX CREDIT, OR IF YOU HAVE A PARTNER AND THEY ARE RECEIVING WORKING TAX CREDIT, REGARDLESS OF INCOME, YOU WILL NOT QUALIFY)	
Income Support	
Income-Based Job Seekers Allowance	
Income Related Employment and Support Allowance	
The Guarantee Element of State Pension Credit	
Universal Credit	
or that I am an Asylum Seeker	

I certify that the information I have given is correct.

I will tell the **Local Authority and the school** if I stop receiving these benefits or if there are any other relevant changes in my circumstances (such as my address)

I understand that it is fraudulent to give false information.

I agree that in order for you to process my claim for free school meals you may contact any other sources as allowed by law to verify my initial and ongoing entitlement

I agree and request a free school meal application is made and the information I have provided is used to determine entitlement and make an application for any other siblings as they join Staffordshire schools

Signature of claimant: _____ Date: _____

PLEASE NOTE CLAIMS WILL NOT BE BACKDATED

When completed this form should be returned to:

Free School Meals Entitlement Team, Floor 6, Block A, Tipping Street, Stafford, ST16 2DH

FOR OFFICE USE:

NEW CLAIM		ENTITLED		START DATE		GRANTED UNTIL	
RENEWAL							
HUB CHECK		DATE		ASSESSED BY			

