

**PLEASE READ CAREFULLY TO UNDERSTAND COMMENTS ON  
ATTENDANCE AND PUNCTUALITY**

Good attendance and punctuality are *crucial* as far as the Government is concerned. *THEY* have told Head teachers that they cannot condone or accept *poor* attendance for *any reason*. They have stated that the Head teacher **MUST** make sure parents realise their responsibility.

So although I may know, and indeed understand, why children are off (e.g. illness, hospital/operation), I must still inform parents of the need for full attendance – they should be in school **ALL** of the time. It is a shame that in our school, city, nationally some parents keep children off when they shouldn't.

Good attendance means a child has the opportunity to fulfil their full potential. It is the duty of the Head teacher to ensure every child has this opportunity *even if* parents don't agree. Schools are judged on attendance and punctuality and in all of our Ofsted Inspections it is the area that we have achieved the lowest score, only *satisfactory*.

So although there may be certain comments on your child's report that you may not appreciate, I have a duty to inform parents if their child is not achieving targets for attendance and punctuality. My first concern is the wellbeing of the children in my care.

**ATTENDANCE SCORES**

100% —————> Excellent  
98.5%+ —————> Very Good

95–98% —————> Good

**95% is the attendance the Government  
EXPECTS of every child**

94-92% —————> Only OK  
91-86% —————> Needs to improve  
85-80% —————> Worryingly POOR!  
79% or below —————> *VERY POOR & A REAL CONCERN*

**PUNCTUALITY**

0 Lates —————> Excellent  
1-3 —————> Probably a good Reason

3-10 —————> Needs to be Improved

10 or more —————> **A real worry  
and makes  
Children anxious**

At the time of writing the children's reports the whole school attendance at our school was **95.9%**. **The target for our school for the whole year is 97%**. This means that, at present we are not meeting our target but this can be improved with the co-operation of all parents and children.