



## STATEMENT OF POLICY FOR CHARGING

In keeping with the charging policies of the DfE as laid down in the Education Reform Act 1988 and the Leeds City Council's document 'Charging for School Activities – Policy and notes of guidance for schools and Governing Bodies', this school will adopt the following policies:-

### We shall normally charge parents for:

- 1 (a) Optional or voluntary activities held wholly or mainly out of school hours, which are not connected with the requirements of the National Curriculum or R.E., and are considered by the school to be for recreational or leisure purposes, and incidental to the basic education being offered to the children.

In general any charge will not exceed the actual cost of providing the optional extra activity, divided by the number of pupils expected to participate. In the event of two or more siblings attending a suitable reduction will be arranged.

- (b) The cost of materials in such subjects as Design and technology and Food Technology, where parents have indicated that they wish the finished article to be owned by them or the pupil.
- (c) Individual music tuition – except where parents are facing financial hardship that will result in the child ceasing to play their instrument.

### We shall ask for voluntary contributions for:

- 2 (a) The whole cost (including board and lodgings, travel and expenses) of residential visits either in or out of school hours which are considered by the school to be an intrinsic part of the education being offered to children.
- (b) The whole cost of day visits (including travel, entrance charges and expenses).

In some cases, where costs are particularly high a visit may be subsidised from school or Parents' Association funds.

No child will be prevented from participating in an activity described in 2a and 2b because parents are unwilling or unable to pay. Any shortfall may be covered from school or Parents' Association funds, a special fund-raising events or grants to the school.

A letter to parents at the planning stage will make it clear that, although contributions are voluntary, the activity would not be able to go ahead if the shortfall should prove to be too great.

The letter will also make it clear that parents receiving income support will be eligible for remission of all costs for activities that are chargeable.

<sup>1</sup> Footnote to parents

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<sup>1</sup> Charges comply with the 1988 Education Act. No pupil will be omitted because his/her parents are unwilling or unable to contribute but the activity will not take place if parents are reluctant to support it financially.