

**FRIENDS OF ASHLEY SCHOOL
MINUTES OF MEETING
Monday 10th March 2014**

Present: R Dunne K Barlow N Moore J Hart D Day L Cowden
E Martin S Kent S Headley J Percy C Maloney C Carter
A Maddocks S McCarthy

Apologies: S Fagg R Peake L Blake S Todd H Barker E Oryem
C Owen G Warren J Parnell H S Bates K Neale
Boudreau
Smith

ACTION

Welcome to all by Karen Barlow.

Minutes of last meeting agreed, no matters arising.

1.0 FEEDBACK FROM INFORMAL FOA MEETING 24 JANUARY: Karen Barlow reported the afternoon meetings chaired by Claire Sabri and Catherine Maloney are working well. Feedback received included raising the profile of the FOA committee by posting pictures on the website. This has been done by Emma Oryem now. Emma has also requested for key event organisers to send their pictures to upload to the website, especially Sophie McCarthy organising the summer fete and Cecile Carter for organising Ashtock. Further feedback received included splitting the upcoming Circus into two performances, however the committee felt it would be difficult to sell 1,200 tickets to cover the cost of having both performances. Nicky Bonner has offered to help sell tickets. Sylvie to follow-up. A parent had also offered to look into getting Katie from "I can cook" to attend the summer fete, and Sophie McCarthy very much welcomed this idea.

S Sabri & C Maloney

2.0 REVIEW ON FUNDRAISERS LAST HALF TERM

2.1. RACE NIGHT: Saturday 1st February 2014: Karen Barlow reported on behalf of Heather Boudreau Smith the event raised £2,200, of the total £1,300 was raised from the auction. The event was a great success and Heather has kindly offered to do the event again in 2015. The committee agreed to pencil in the 1st week of February but also to give consideration to have a Family Bingo afternoon in October, to replace the Reception afternoon welcome tea.

H Boudreau Smith

3.0 CARNIVAL WEEK AT ASHLEY SCHOOL: Mrs Emily Martin, Kestrel Class shared her "Carnival Week" ideas and presentation with the committee. During Carnival Week the children will explore the different aspects of carnival through dance, music and costume design. This will lead to a big carnival parade and performance by the children at the summer fete. Mrs Martin has asked for contributions of ideas for any contacts known who could help run a workshop with the children during the week. Parents will be asked for contributions towards the cost of the Carnival week. The FOA agreed to contribute towards the cost of the workshops and materials, to reduce the amount requested from parents. Mrs Martin will confirm likely contribution required from parents. Sophie McCarthy is also very much open to receive any new suggestions, ideas or contacts for the summer fete, and has particularly asked for any known contacts of a Steel Band.

E Martin & S McCarthy

4.0 SCHOOL FOOD POLICY: Richard Dunne reported Martin McCarthy had sent him the school food policy, to share with the committee. The idea is for FOA events to align with the school food policy on promoting healthy eating at all the FOA events, and to reuse and recycle. The school policy ethos should be factored into all future FOA events going forwards.

M McCarthy

5.0 UPCOMING FOA EVENTS AND FUNDRAISERS

5.1. **GREEN NOSE DISCO:** 14 March 2014. Lee Cowden reported tickets sales have been lower than previous years but there should be enough tickets sold to cover the cost of the event. The committee recognised there has been a lack of promotion around the event but a good disco will still be enjoyed by the children. Lee also reported she had received a very generous donation of 100 cupcakes from parents of one of the Ashley pupils.

L Cowden & C Owen

5.2. **HAPPY'S CIRCUS:** 27 April 2014. Sylvie Kent reported tickets to go on sale on Tuesday 18 March, and will be sold before or after school on most Tuesday's and Friday's thereafter. Given the school food policy highlighted by Richard earlier, Sylvie has agreed to rethink the sweet stall she was planning on holding to raise extra funds, and perhaps to offer tea, coffee and biscuits instead. Ticket price agreed at £8 per ticket for both adult and children, and no charge for under 2s. A total of 600 tickets to be sold.

S Kent

5.3. **PHIL THE BAG:** Friday 25th and Saturday 26th April. Sylvie Kent reported Leon was not available on Saturday 27th April to open the school for Phil the Bag. After some discussion regarding the date, it was agreed by the committee to keep the date, and Richard would look at finding someone to open the school on the day.

S Kent

5.4. **ADDITIONAL NOTES:** Lee Cowden reported whilst collecting disco booking forms she'd accidentally picked up a cheque from Curhods from the FOA post box and would pass to Jo Hart. Sophie McCarthy has also agreed to draft a sponsorship deal for the committee to take to other sponsors for consideration.

6.0 FORWARD PLANNING

6.1. **COOKBOOK:** Joan Parnell to meet with Richard and Charlotte Dunne. Agreed to aim for the cookbook to be ready in time for the Harvest Festival.

6.2. **ASHTOCK:** Cecile Carter reported the first meeting with the organising committee due to take place the day after the FOA meeting. Shelley Boswell has already booked the band. Sylvie also suggested booking the pizza van. There was also discussion about the PA system, Sophie McCarthy to check with Chris as this is also needed for the summer fete. Cecile also asked for feedback and on what could be changed or done better. Feedback from the committee included option to have another on-site catering option, secondary older siblings having consideration for younger children, level and use of water games, bike riding on-site especially after dark.

7.0 **TREASURERS REPORT:** Jo Hart reported a total of £3,200 raised since the last meeting and a total spend of £6,500 with £15,000 allocated for the outdoor class room. See treasurers report for full breakdown. Jo also noted to factor the cost of the carnival week for which the FOA would support.

J Hart

8.0 **SPENDING REQUEST:** Richard Dunne reported the outdoor class room will not happen this summer. The school has recently installed a new broad band and domain server and would like to invest in new IT equipment for the class rooms, and has therefore asked the FOA for a £6,000.00 contribution towards tablets for classroom use. The FOA committee agreed to support the classroom tablets, and in addition highlighted some spend is required for new musical instruments and agreed to support with £1,000.00 towards the cost. Feedback from the committee also included the continuous need to highlight where the FOA money is spent.

J Hart

9.0 **ANY OTHER BUSINESS:** Nancy Moore has asked for each event organiser to read the event guidelines on the website, and to make sure to forward all event details to her so she can make the necessary room bookings and TENS license for each event. Sylvie Kent reported the Christmas card people also do a year book. Sophie McCarthy reported Year 6 has already started an end of Yr6 year book. Shona Headley raised the point if there was a link between the quality of advertisement and the success of an event. The committee appreciated the quality of advertisement but recognised this may not be the case referencing the school Race Night.

10.0 **DATE OF NEXT MEETING:** Monday 12th May 2014

ALL