



6 Grounds and Premises

School Development Plan 2014-15

AREA: GROUNDS AND PREMISES

Target	<ul style="list-style-type: none"> ● Introduce termly grounds review to support new grounds maintenance contract.
Actions	<ul style="list-style-type: none"> ● Plan termly grounds work with Site Officer linked to H&S inspection report and maintenance as identified by SMT ● Employ new grounds contractor for maintenance of village green as per requirements of lease ● Purchase high quality equipment to support Grounds maintenance. Ensure complies with PAT testing.
Responsibility	<ul style="list-style-type: none"> ● Chair of Governors/Headteacher
Financial Implications	<ul style="list-style-type: none"> ● Cost of equipment for school grounds and fees for Village green maintenance.
Desired Outcome	<ul style="list-style-type: none"> ● All grounds are maintained to a high standard
2015-2017 Future Development	<ul style="list-style-type: none"> ● Maintenance and up-keep of sports area.
Reviewed By	<ul style="list-style-type: none"> ● All staff
<p>Review</p> <p>Autumn 2014</p> <ul style="list-style-type: none"> ● Employed new grounds contractor for maintenance of village green as per requirements of lease ● Purchase of some high quality equipment to support Grounds maintenance. ● Condition of grounds reviewed on termly H+S inspection. <p>Spring 2015</p> <p>Summer 2015</p>	

AREA: GROUNDS AND PREMISES

Target	<ul style="list-style-type: none"> • Creation of extended Environmental area.
Actions	<ul style="list-style-type: none"> • Set up volunteer working party to clear current environmental area. • Plan design of environmental area (Eco-Park) to include re-cycled materials. • Allocate budget and arrange works to be completed to re-instate area to full use.
Responsibility	<ul style="list-style-type: none"> • Science subject Leader/SMT
Financial Implications	<ul style="list-style-type: none"> • Budget for restoration
Desired Outcome	<ul style="list-style-type: none"> • Renovated and actively used environmental area
2015-2017 Future Development	<ul style="list-style-type: none"> • Maintenance of environmental area.
Reviewed By	<ul style="list-style-type: none"> • All staff
<p>Review</p> <p>Autumn 2014</p> <ul style="list-style-type: none"> • Environmental area cleared and new bark laid in preparation. Planters cleared. • Igloo erected made from re-cycled milk cartons for use in Spring Term topic work. <p>Spring 2015</p> <p>Summer 2015</p>	

AREA: GROUNDS AND PREMISES

Target	<ul style="list-style-type: none"> ● Window and door repairs to school.
Actions	<ul style="list-style-type: none"> ● Asbestos survey carried out prior to works ● Prepare school site for works ● Windows and doors replaced ● Snagging list completed
Responsibility	<ul style="list-style-type: none"> ● Headteacher
Financial Implications	<ul style="list-style-type: none"> ● None (costs met by CCC as part of Priority 1 works)
Desired Outcome	<ul style="list-style-type: none"> ● Windows create a better environment for learning (warmth/ventilation) and offer greater security levels to classroom areas. ● Improved door security system for Main Front door
2015-2017 Future Development	<ul style="list-style-type: none"> ● Replace office windows to match remainder of school
Reviewed By	<ul style="list-style-type: none"> ● SMT/Governing Body
<p>Review</p> <p>Autumn 2014</p> <ul style="list-style-type: none"> ● Asbestos survey carried out prior to works (two surveys) ● Windows and doors replaced. Works completed November 2014 ● Snagging still to be completed. <p>Spring 2015</p> <p>Summer 2015</p>	

AREA: GROUNDS AND PREMISES

Target	<ul style="list-style-type: none"> ● Repairs to Library and cloakroom walls following roof repairs.
Actions	<ul style="list-style-type: none"> ● Work agreed by Local Authority (May 2014). ● Visits to site by project manager and contractors ● Arrangement of dates for repairs ● Ensure Health and Safety of pupils and staff is not compromised. ● Works completed
Responsibility	<ul style="list-style-type: none"> ● Headteacher and Governors
Financial Implications	<ul style="list-style-type: none"> ● Costs for full installation by LA
Desired Outcome	<ul style="list-style-type: none"> ● Damp issue rectified ● All repairs and re-decoration of library and cloakroom to match existing décor.
2015-2017 Future Development	<ul style="list-style-type: none"> ● Regular surveys of Victorian roof areas and guttering.
Reviewed By	<ul style="list-style-type: none"> ● Headteacher and Governors
<p>Review</p> <p>Autumn 2014</p> <ul style="list-style-type: none"> ● Work agreed by Local Authority (May 2014). ● Visits made to site by project manager and contractors ● Repairs completed September 2014 <p>Spring 2015</p> <p>Summer 2015</p>	

AREA: GROUNDS AND PREMISES

Target	<ul style="list-style-type: none"> • Improve storage and access to school maths resources.
Actions	<ul style="list-style-type: none"> • Audit of existing maths storage • Order new resources as required from audit • Consider additional storage units for maths resources
Responsibility	<ul style="list-style-type: none"> • Headteacher /Maths subject leader
Financial Implications	<ul style="list-style-type: none"> • Costs for additional storage
Desired Outcome	<ul style="list-style-type: none"> • Centrally located, well organized and up to date maths resources.
2015-2017 Future Development	<ul style="list-style-type: none"> • Improved storage and access to space place resources
Reviewed By	<ul style="list-style-type: none"> • Headteacher
<p>Review</p> <p>Autumn 2014</p> <ul style="list-style-type: none"> • Maths storage selected- not yet ordered. <p>Spring 2015</p> <p>Summer 2015</p>	

AREA: GROUNDS AND PREMISES

Target	<ul style="list-style-type: none"> • Review cleaning contract.
Actions	<ul style="list-style-type: none"> • Investigate actual costs of employing cleaning team directly. • Investigate TUPE arrangements for staff and setting up of contracts. • Research costs of necessary equipment.
Responsibility	<ul style="list-style-type: none"> • Headteacher and Governors
Financial Implications	<ul style="list-style-type: none"> • Costs for direct employment • Costs for cleaning equipment
Desired Outcome	<ul style="list-style-type: none"> • Greater control over the cleaning and maintenance of the school building at reduced cost
2015-2017 Future Development	<ul style="list-style-type: none"> • Succession planning for Caretaking/cleaning Employees
Reviewed By	<ul style="list-style-type: none"> • Headteacher and Governors
<p>Review</p> <p>Autumn 2014 No action during Autumn Term</p> <p>Spring 2015</p> <p>Summer 2015</p>	