



Minutes of a Meeting of the Governors of Barnabas Oley School, Great Gransden, held on Thursday 13th March 2014 at 7:00pm

Present: Mrs M Downes, Dr D Doyle, Mrs R Fogg, Mr D Merrill, Mr J Petre, Mr A Pett,
Mr C Santus, Mrs R Smith (HT), Mrs A Whiddett, Mrs K Whinney(C)

In Attendance: Mrs C Morton (Clerk), Ms C Jarvis (Deputy Head)

Apologies for Absence: Apologies were received and accepted from Revd C Furlong, Mrs C Hall,
Mrs E McLaughlin.

The meeting began with prayers

14.23 Declaration of Interests

No interests were declared.

14.24 Minutes

The minutes from the meeting held on 6th February 2014 were agreed as correct and signed by the Chair.

14.25 Matters arising

Mrs Smith confirmed that the SIAMS inspection took place on Monday. The Inspector, Marion Betts, met with staff, pupils and governors and sat in with a PHSE lesson and an RE lesson. The school was given an outstanding grade in all areas

Mrs Fogg offered congratulation to the school and to Mrs Betts for the excellent briefing provided before the inspection so everyone was clear on the requirements.

14.26 Parent Governor's Vacancy and Succession Planning

Mrs Whinney reported there had been three nominations and the ballot was due to close on Monday.

14.27 School Kitchen and School Meals Update

Mrs Smith said that £5,200 and £7000 had already been raised towards the new kitchen and a bid for £87,000 had been applied for. The results of the bid should be known on 24th March. The plan was still that the work will start in the summer holidays provided funds are available.

14.28 Training Update

In the absence of Mrs McLaughlin, Mrs Whinney reported the in-house training session on 12th March was very successful and proposed that she would produce a training report for others to add to.

Action: K Whinney

Mrs Whinney also reported on the training session she had attended, the second of three sessions on "Getting to Good for Governors and Staying There". She had submitted a report and confirmed lots of ideas on improving the monitoring role of governors.

14.29 Annual Report to Parents

Mrs Whinney reported that this was yet to be allocated to various members of the governing body. Mrs Whinney confirmed that there would be an interim report showing data only published on the School website and via a Parentmail . Hard copies would be available for those parents with no access to the web. The full report will be released in June/July and will reflect on the year.

14.30 School Prospectus Review - Website

Mrs Smith said that there was an impending update to the website software and the Prospectus information would be reviewed when that had taken place.

14.31 Admission Arrangements for the Autumn Term

Mrs Smith reported that the new arrangements would not be know until May. When asked about prospective admissions, she replied that there would be 14 new pupils from pre-school and possibly others that were out of catchment.

Mr Petre gave a quick update on the progress of the secondary catchment position. He explained that we were now on step 7 of 9 and that responses from the public consultation would be considered by Comberton Village College ("CVC") on 15th April. It is expected that the decision would be made public sometime in May. Mrs Smith was asked about the number of year 6 pupils going to CVC this year. She explained that it was confidential information.

14.32 SEN Review and Update

This was delayed until the next meeting as the meeting had not taken place

14.33 Progress against SDP

Mrs Whinney handed out extracts from the Governors' section of the SDP for each committee to update in their breakout sessions. These were passed to Mrs Whinney on returning for updating.

Governors divided to take part in Curriculum and Finance & General Purpose Committee Meetings

14.34 Curriculum Committee Report

Governor Visits: In the absence of Mrs McLaughlin, Mrs Fogg reported that the Literacy Visit report had been received and approved but the ICT visit report was still outstanding. Mr Santus agreed to send some notes to Mrs Fogg. Mrs Hall and Mrs Fogg will complete their visits before the end of term.

Action: C Santus

Policies approved: Religious Education and Spiritual Development Policy
Physical Intervention Policy
Equality Objectives

Init: Date:

The new ICT Policy is still outstanding but investigations into a standard policy are on-going. Mr Santus is working on this. Mrs Smith noted that a new policy had been issued from County.

Action: C Santus

14.35 Finance and General Purposes Committee Report

Mr Santus reported that the SFVS had all been agreed with the school's financial advisor, Rob Cottle. The SFVS document was approved by the Full Governing Body. Mrs Whinney agreed to submit it to County prior to the 31 March 2014 deadline.

Mr Santus handed over the SDP updates to Mrs Whinney for inclusion in the main document. He also confirmed that the Lettings Policy had been approved subject to confirmation of the new rates. These were discussed and it was agreed that the rates (effective September 2014) would be as follows

Swimming Pool:	£20 for each 45min session (max of 10 in pool)
School Hall:	£10 per hour for organisations connected to the school
	£12 per hour for all other users

Mr Santus confirmed that lettings brought in about £1150 each year.

14.36 Personnel Committee Report

Mrs Whiddett reported that all policies were approved and up to date. She also explained that the aim of the Whistle Blowing Policy had changed in that it is to provide an internal mechanism for reporting investigation and remedying any wrongdoing in the workplace and an employee should not find it necessary to alert anyone externally.

14.37 Headteacher's Report

As the report had already been circulated, Mrs Smith briefly went through it. She highlighted the SMCS visit report appended to the end of her report. She also noted that, after many years service, Pauline Ball would be leaving at the end of the academic year. Her position would be taken over by Nigel Battey.

14.38 Group Discussion – Academies Presentation

Mrs Whinney went through a PowerPoint presentation from DEMAT (Diocese of Ely Multi Academy Trust) on Academy conversion. Governor questioned the values of changing as it was not evident there were any benefits. It was agreed that Mr Petre and Mrs Whinney would contact a local stand alone academy and an academy in a multi academy trust format to gain further information. All agreed that it was not a current focus for the School.

14.39 Dates of next meetings

FGB	Thursday 8 th May 2014 at 7 pm
F&GP	Wednesday 30 th April at 7:30pm (Budget meeting)
Personnel	Wednesday 4 th June 2014 at 8.30am
Curriculum/FGP	Wednesday 11 th June at 6pm and 7.30pm

The meeting closed at 9:05 pm with the Grace.

Signed:

Date:

Init: Date: