

PTA Meeting Minutes 25th September 2014

Attendances:

Debbie Holton (Committee Member), Eejay Whitehead (Committee Member), Helen Lark (Committee Member), Jessica Felton, Jo Paterson, Rachel Lee, Nia Richardson, Emma Bellamy, Claire Neilson, Mrs Lyde (Deputy Head Teacher), Mrs Riley (Head Teacher)

Apologies:

Kerry Kirpatrick, Clare Brown, Jennifer Warburton, Nic Leyland and Mrs McGuckian

Item	Notes	Action
Minutes of last AGM	<p>Survey was carried out for views on PTA. Very few responses were received so Committee plan to look at a new survey</p> <p>The current committee have brought in a new Constitution – this has been successful as the roles are more flexible and the financial year was changed.</p> <p>The minutes were agreed as an accurate record of the previous meeting.</p>	Plan for Parent Survey
PTA Committee Report	<p>Thanks to everyone who contributed to making the Summer Fair a very successful event. Those who helped with the stalls, provided gifts and of course to those who attended. The Committee were very pleased as they received very positive feedback.</p> <p>Overview of events from Previous Term: Thanks to Dawn Munday and those who helped with Yr 6 Parents Leavers reception</p> <p>Thanks to Nic Leyland for organising the school calendars.</p> <p>PTA paid for musical instruments across different year groups last year and this went down well. This will continue this year.</p> <p>Ice Pops were given out on sports day and this was successful and contribution went down well.</p> <p>The date has been set for the next Coffee Morning - 3rd October.</p> <p>The date has been set for the Winter Fair – Saturday 29th November from 12-2pm. Committee will need to start planning for soon. They plan to use the same formula as in previous years as it has been successful.</p>	Organisation to start for Winter Fair.

	<p>Key Stage 1 & 2 Disco – 21st October. Lyndsey Smith said that she would organise the event but she can't do the date. Need to either set another date or plan to do the following week. Mrs Riley confirmed that staff could man the event if it had been organised. KS1 – 3.45 – 4.45 KS1 – 5.00 – 6.00</p> <p>Running Track was contributed to through PTA funds.</p>	Contact Lyndsey to confirm that be good to stick to this date if she is happy to organise
Treasurer's Report	<p>Accounts distributed around.</p> <p>Current balance £12,395.00</p> <p>Committed to: £6,000.00 – track £2,000.00 – musical instruments</p> <p>Summer Fair made between £3,500 & £4,000</p>	
Head Teacher's Report	<p>Thanks to a hard working committee for a successful year.</p> <p>Thanks for the contributions for kitchen garden, track, Christmas gifts and for organising refreshments at events.</p> <p>A very good year in relation to the funds raised by Summer and Christmas Fairs.</p> <p>It was acknowledged that PTA provide not just a financial contribution but also social contribution to the school.</p>	
Committee Members	<p>Committee Member roles were explained and new members invited to join.</p> <p>Nia Richardson, Jo Paterson, Jessica Felton & Emma Bellamy have volunteered to join the Committee.</p> <p>Rachel Lee has volunteered to be Class Rep but further Class Reps need to be sourced.</p>	Email to be sent out for volunteers for Class Reps
Spending of Funds	<p>Ideas requested for how money can be spent – to look at grounds plans.</p> <p><u>Ideas:</u> Suggestion from a co-ordinator of PSHE for a peace garden – a quiet space for the children to use. Outside teaching areas. Perhaps seating around track and to develop the track further Arts project or languages support Co-ordinators action plans to be looked into</p>	To be an agenda item at next meeting – to get feedback from parents

	<p>Grounds plans to be assessed for further development</p> <p>The surface of the track has been questioned : – Mrs Riley confirmed the surface needs time to settle and compacted. It has been dug down deeply and it will drain effectively so that puddles will not form when we get a heavy rainfall. There is a 6-month defect warranty so it will be closely inspected before this date.</p>	<p>Grounds Plan to be at the coffee morning and next meeting</p>
AOB	<p>Scooters for Schools scheme. A parent has suggested signing up to this scheme. Scooters are purchased through the scheme and PTA receive 10% of total money spent. Committee agreed that it is a good money making initiative. Mrs Riley will get the pack ready for the coffee morning next week & inform parents in the newsletter. Agreed that should register the school.</p> <p>Bags to School – Wed 22nd October – this will be highlighted as different to the information on the school calendar. If any are brought Friday 10th then they can be kept in the lockup until the 22nd.</p> <p>The father who bid for the MOTD tour took a photo and this was shared at the meeting. They were really pleased with the prize and was very successful – thanks to Matthew Griffith for the prize.</p> <p>Jessica Felton – introduced a Charity initiative called the Read Well Scheme. This will be shown to teachers and possibly put into the Charity plan for the year. Could possibly link in with World Book Day.</p>	<p>Scheme to be promoted to Parents in Mrs Riley's next newsletter</p>
Date of next meeting.	12 th November – 8pm	