

St Anselm's Catholic Primary School

2nd June 2015

Dear Parents

Following the reconstitution of the School's Governing Body, there are now two vacancies for Parent Governors and I am therefore writing to you to invite nominations to fill these vacancies. All parents and legal carers of children currently registered at the school are entitled to stand for election and to vote.

Each Parent Governor will serve for a period of four years from the date of election but may resign at any time. A Parent Governor does not have to resign if their child leaves the school, although they may do so if they wish. The Local Authority undertakes a DBS (Disclosure and Barring Service) check on all new governors.

Nomination forms are now available from the School Office and should be returned to the school in a sealed envelope marked for my attention by **Friday 12th June 2015.**

Following the closing date for receipt of nominations I will write to you with ballot papers and details about the conduct of the election.

The role of a governor is a busy, interesting and rewarding one as the Governing Body plays a major part in guiding the school. You do not need any special qualifications to become a governor but you must be interested in education, able to work in a team and have the time to become involved. I have also attached a statement from Madelon Treneman who has served as parent governor for eight years.

If you have links with the local community or local businesses, financial or education experience, then this would fill a gap in the skills of the Governing Body as a whole, but these links are not essential for a parent to be a suitable candidate for election.

Please do not hesitate to contact me if you would like any further information.

Yours sincerely,

Anthony Bell

Chair of Governors