

PTA Meeting Minutes 14th May 2015

Attendances:

Jo Paterson, Jessica Felton, Nia Richardson, Jennifer Warburton, Jo Stranix, Nicola Bodey, Claire Neilson, Lisa Lacey, Mr Donnelly (KS1 Lead Teacher), Mr Copping (Head Teacher), Mrs Lyde (Deputy Head Teacher)

Apologies:

Emma Featherstone, Clare Brown, Rachel Lee, Eejay Whitehead, Emma Bellamy

Item	Notes	Action
<p>Minutes of last meeting</p>	<p>Date for Winter Fair to be confirmed - it has been proposed to move to the Sunday 29th November as Sat 28th November clashes with the Sale Town Lights Switch on. Staff and Committee members agreed that it would be possible to move.</p> <p>Bonfire and Fireworks event has been researched. It was discovered that they have to be 100m away from houses so not possible.</p> <p>Defibrillator has been ordered - it was noted that there will be ongoing training cost as have to be retrained each year approx £200.</p> <p>Photos/videos at performances - Mr Copping explained procedure at previous school for protection of looked after children or those whose identities need to be kept private.</p> <p>Date of 25th June is fine for the forthcoming Pampered Chef event - this has been confirmed.</p> <p>Fence - The existing boundary has been researched and it has been confirmed that it is safe from a Health & Safety perspective. Mr Copping will check from a safeguarding position also. It has been confirmed that contact is made with neighbouring properties.</p> <p>Visualisers - Mr Copping needs clarification of how many are required - definitely need 2 or 8 if whole of KS1 receive them. It was suggested that perhaps Ipads would be more relevant and up to date a resource. Ipads allow instant photographing of work and display via the interactive whiteboard.</p> <p>Sound system and projector have been</p>	<p>Mr Copping will watch a performance before making a decision.</p> <p>Mr Copping to check suitability of fence from a Safeguarding perspective</p>

	<p>received and are operational. A cage is due to protect the screen.</p> <p>Receipt for the frames is still outstanding</p> <p>Peace Garden - Mr O'Keif has started to explore Arriva as they offer funding.</p> <p>Scooters to School - Mrs Riley had the pack but nothing has been passed on and no details are currently available to clarify if it is a scheme worth continuing with.</p> <p>Launch of School website - it will be launched straight after the half term. By Sept Mr Copping would like to have a twitter feed up and running. Changes to the new website can be passed to Mrs Owens - updates will be quicker.</p> <p>Minutes of last meeting were agreed as an accurate record.</p>	<p>Invoice to be checked</p> <p>Committee to investigate further</p> <p>PTA to provide Mr Copping with details for inclusion by the end of next week or at latest over the holiday.</p>
<p>PTA Committee Report</p>	<p>Had the Bag 2 School event and Nia was thanked for organising the event. It was confirmed that the cheque has not be received</p> <p>Easter discos were a great success and Lyndsey Smith was thanked. The glow glasses were not ideal so should be avoided in future.</p> <p>The refreshments and eggs were provided for Easter concerts - a fair amount of money raised and there was a good atmosphere at all performances.</p> <p>Coffee morning - choir sung and was most successful one yet. Thanks to Year 2 for providing cakes. Thanks to Emma Bellamy for organising the Toddler entertainment.</p> <p>Nicola Layland has offered to organise the calendars next year - she would like a volunteer to support her and will need to be replaced next year. Pictures are underway & office staff offer a lot of support.</p>	<p>PTA Box and office to be checked</p> <p>Email to be sent out to parents to request a volunteer</p>

Treasurer's Report	<p>Income raised: 2 coffee mornings - £85 raised at last coffee morning, which was double last one.</p> <p>School disco - £650</p> <p>Calendars - £448</p> <p>Music has been paid for</p> <p>Balance £8,700 (with commitments of approx. £1,700)</p>	
Head Teacher's Report	<p>Mrs Lyde thanked the PTA for the success of events when she was Acting Head. She was grateful for the organisation of the Bags to School and successful discos. Thanks also for Easter support - there was a lovely atmosphere and she received positive feedback from parents. Mrs Lyde also thanked Trisha Ashton for putting the raffle together.</p> <p>Mr Copping - he noted the successful Coffee Morning which had a good atmosphere particularly with the choir singing. He is keen to work with PTA and support PTA to raise money. Mr Copping is also keen to get involved with activities - at last school went in stocks each year and happy to volunteer for such an event at Summer Fair.</p>	
Summer Fair	<p>There is a usually a visit from the Police - Mr Copping agreed to contact the Police.</p> <p>There has been the suggestion of a Cake Decorating stall and Committee wondered if Mrs Hill would be available to run this.</p> <p>Bouncy Castle and slide have been ordered and it has been agreed that staff will support as usual.</p> <p>Previously Mrs Riley was on gate - Mr Copping has agreed that he will man the gate for some of the</p>	<p>Mr Copping to contact Police</p> <p>Miss Hill to be contacted</p> <p>Committee to forward rotas</p>

	<p>fair.</p> <p>20 stalls have been planned and the majority will be manned by class reps. There are some classes without class reps and it was suggested that Year 6 students could run the stalls.</p> <p>Mrs McGukian and Mrs McGee usually run the cake stall and need to be contacted concerning this year.</p> <p>The plant stall has been previously run by Mrs Bringham it has not be confirmed if she is doing so this year. The Committee are keen for children to get involved selling any produce they have grown in the kitchen garden.</p> <p>Committee asked if it would be possible to have some of the mint from reception for the Pimms. Staff agreed they could have the Mint.</p> <p>It has been suggested that we have a 2nd Hand Uniform stall – parent will be asked for donations of old uniform. It was noted that Committee need to ensure that name labels are removed.</p> <p>Pizza van isn't free this year. Committee have found an alternative company that do a BBQ and donate a proportion of produce sold.</p> <p>PTA lockup has some items that are not PTA items. It was requested that Mr Taylor could look through and remove the items.</p> <p>Local groups / clubs have been invited to perform – looking hopeful that 4/5 groups are interested in doing presentations. Starlight Dance Didsbury Kickboxing Rugby (need to just ensure that this isn't a conflict of interest with other Rugby contacts) Singing (Is there the possibility that this will clash with the school choir?) Sale Jujitsu Club (needs to be signed off by their federation) Logistics of getting music was discussed and it was confirmed that a plug socket is located outside the School Hall.</p>	<p>Committee to forward a rota for gate duties to Staff</p> <p>Mrs McGukian to be asked to run the Cake Stall</p> <p>Jo volunteere d to sort through uniform donated.</p> <p>Ask Mr Taylor to remove non-PTA items during half term</p> <p>Mr Taylor will also be asked if he's available to attend</p>
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	<p>A mobile climbing wall was discussed by it was agreed that too expensive to be viable.</p> <p>Fire Engine, Go-Karts & Torbs are all booked.</p> <p>Raffle and Auction items are underway.</p> <p>Donation dates proposed for 3 Fridays before the fair: 19th June - Bottles & School Uniform 26th June - Children's Tombola & Books 3rd July - Plants (children will wear something green to school that day)</p>	<p>the full day of the Fair</p> <p>PTA to send out letters</p>
AOB	<p>Ladies' Fashion Evening - it was proposed for September or October and to take place in the School Hall.</p> <p>Facebook PTA Group - there has been concerns raised over the usage of this group</p> <p>Nursery/Reception Evening - Mr Copping requested for PTA representation at the evening on 23rd June from 6.30 - 8pm. He asked if the PTA could provide refreshments and also give a presentation about the PTA to encourage new parents to join and support.</p> <p>Year 6 presents - Mr Copping suggested that all Year 6 leavers get a white t-shirt with the school name & logo that they can then get signed. It has been agreed that the PTA will support this and Jennifer to be sent the invoice.</p> <p>Year 6 production - on evening of 15th July PTA have been asked to provide strawberries and champagne for parents.</p>	<p>PTA to send out details to parents detailing the purpose of the group and information that is suitable to share on the site.</p> <p>Mrs Lyde to check details with Miss Kirkham</p>
Date of next meeting.		