



St. Cuthbert's Catholic Primary  
& Nursery School  
Aviemore Road  
Liverpool  
L13 3BB

Telephone No/Fax: 0151 228 4137  
Cuthberts-ao@st-cuthberts.liverpool.sch.uk

Executive Headteacher: Mr D Hardiman

26<sup>th</sup> June 2015

Dear Parents and Children,

With just over three weeks until the end of this school year there are some things I would like to bring to your attention.

Attendance: We have been unfortunate this year with the number of *bugs* that have affected children in our school. This means that we are struggling to meet our target for attendance. Please make sure your children come to school every day unless they are too ill to do so, we want every child to reach their full potential and they can only do this if they come to school regularly.

Traffic Light Letters: the last traffic light letters of this school year will be given out at the end of term, please see Mrs Turner in the school office before the letters are issued if you would like to discuss this.

Holidays in term time: The Government has ruled that holidays in term time cannot be authorised. If you take your child out of school to go on holiday you will receive a fine from the Local Authority.

Children being withdrawn from school early to go away: we have had a number of parents taking their children out of school early to go away. Please book transport after 3.15 so that your children can complete the afternoon session otherwise the class is disrupted and your child is missing a part of their education. Children taken out early may still be marked absent for the afternoon if they are not in school for the majority of the session.

Punctuality: Please make sure that your child arrives on time for school every day. If your child arrives just 5 minutes late every day they will lose the equivalent of three full days of their education in a school year. Add to this the embarrassment of having to walk into class after everyone else and causing disruption to classmates and you can hopefully see why every child needs to be on time.

Money owed to school: Please make sure that you pay all money owed to school without delay. This includes dinner money, music payments, milk money, trip money (including residentials) and levy. If you are unable to pay what you owe in full immediately please contact Mrs Turner in the school office to arrange a payment plan. Parents should also note that debt does not disappear because the school year has ended or even if their child has left the school. The school is a non-profit making organisation and as such cannot carry debt. I must remind you that the policy of the Governing body is that children cannot use the Extended School facilities such as Breakfast Club, After School Club and Splash if there is an unpaid debt in the main school.





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Staying safe online: Please make sure that you, as parents, are overseeing everything that your children do on the internet. I must remind you that ALL of the children in St Cuthbert's are too young to access Social Media sites and have to lie about their age to open an account. However, if you allow them to access these sites you must make sure that they do not make *friends* with people that they do not know in real life. It is easy for unscrupulous people to pretend to be a child just to gain your child's trust. It is the responsibility of all parents to make sure their child is using the internet safely.

Children's University: Friday 10<sup>th</sup> July – you will receive separate notification of the time.

Open Occasions: Y1 - 5 You will be invited in to school to meet your child's teacher on 8<sup>th</sup> July from 2pm. Y6 open occasion will be arranged when the SATs results have been received. F2 parents will be invited in from 3.30pm on 8<sup>th</sup> and 9<sup>th</sup> July. You will receive letters shortly so that you can book your individual appointments.

Summer Fayre: The PTA is organising a Summer Fayre on Thursday 16<sup>th</sup> July in the afternoon. As you can appreciate this takes a lot of work and it would be good if as many of you as possible are able to help in some way. More information will be sent out in the next few days. Please remember that all money raised is used for the benefit of ALL the children in the school

