

YELVERTOFT PRIMARY SCHOOL

June 9th 2015

Dear Parents/Carers

Attendance

Regular school attendance is vital to your child's education and parents have a legal obligation to ensure their child attends school. Dates of school holidays and training days are regularly given out and copies are available from the school office.

*The attendance at Yelvertoft School is still not good enough and our school remains in the bottom **40% of all schools nationally for attendance.***

All requests for absence due to exceptional circumstances must be put in writing prior to the event. Each request will be reviewed and parents will be advised of the outcome.

If your child has persistent absences due to illness or has an unexplained absence we will require confirmation via a doctor's note.

It would also be appreciated if parents could try and make dental and medical appointments out of school time.

We all have a responsibility to ensure each child reaches their potential and therefore good attendance is essential. *(Please read the attached sheet 'Every lesson counts')*

Since September our absences are as follows:

	Class 1	Class 2	Class 3	Class 4
Unauthorised	Nil	21 days	13 days	43 days
Lates	13	11	11	29

This is a total of 77 days or 154 sessions unauthorised absence and 64 lates since September

I am sure you will all agree that we want every child to reach their potential. This is much easier to achieve with excellent attendance.

Thank you for your co-operation in this important matter.

Julie Walsh