



Newsletter - Date of Issue 4th September 2015

As we commence the new school year we would like to extend a warm welcome to everyone – staff, pupils and parents. We would especially like to welcome our new pupils. We are looking forward to meeting and getting to know you all in the coming weeks.

New Staff

We are delighted to welcome both Miss Fowler (Year 4 teacher) and Mr Cashman (Year 4 Higher Level Teaching Assistant) to Orchard Fields as new members of our teaching staff this year.

Permisson Slips

In order to ensure we have the most up to date information for each child, we would ask that you please complete the **Pupil Information Pack** and return it to the school office by Monday 7th September . Each child would of received a pack in their book bag this week, if you need a copy of this pack please contact the school office.

School Clubs

School Clubs will commence on **Monday 14th September**. Please note you child will receive a confirmation slip of which club they will be attending by the end of next week. If you require any information or you wish to cancel a place on a club please inform the club teacher in the first instance.

Attendance

Please contact the school or call at the office to inform us if your child is going to be absent from school by 9am each day. Our phone is 'manned' from 8.00am each morning (01295 263324). Please avoid taking medical appointments in school time. If it cannot be avoided then please provide an appointment card to the school office.

Breakfast Club

All parents who wish their child to attend Breakfast Club must firstly complete an application form, which then must be returned to the school office. Breakfast Club will open at 8.20am and close at 8.30am, please ensure you accompany your child to the school reception, where the children will then be shown in to the hall.



Orchard Fields
Community School
Edmunds Road
Banbury
Oxfordshire
OX16 0QT



Telephone: 01295 263324



Fax: 01295 220261



Email: office.2055@orchard-fields.oxon.sch.uk

School Meals

School Meals The cost of School Meals is £2.10 per day. Forms for free school meals are available in the School Office. If you feel you may be entitled please make your application as soon as possible. We would ask parents of children in Reception, Year 1 and Year 2 to also claim their entitlement if they are in receipt of benefits. The more pupils registered, the more funding the school receives. If your child is eligible for free school meals, even if they do not intend to take them, please ensure that you still register them.

PE

Please ensure that PE kit is brought into school on Monday and is then collected on Friday, in the event that a PE lesson has to be swapped to a different day then PE kit is available.

Lates

The total amount of children late for school this week is 5, which is a great start to the new school year. We would like to remind parents to contact the school office before 8.45am if your child is going to be late for school. To reduce lateness please can you ensure alarms are being set and where possible you are prepared as much as possible for the next day e.g. uniform is ready, book bag is packed. This will help the morning run more smoothly and hopefully prevent lateness which is unsettling for your child and they miss valuable learning time. Thank you

School Fete

We would like to say a big thank you to everyone who helped out with the School Fete, it was a great success and the total amount raised this year was £1400.00, this is a great achievement.



Two Lunchtime Assistants Needed!

Lunchtime Assistant - £7.05 p/h

We require two reliable assistants to supervise our children during their lunchtime. Your role will be to ensure the wellbeing and safety of the children whilst eating their lunch and during indoor and outdoor playtimes. The hours are 12.00pm – 1.00pm, Monday to Friday (term time only). The successful applicant will ideally have experience of working within a school setting.

If you are interested in applying for the position please ask for an application form from the school office. The application form deadline is 12pm, Friday 18th September. Interviews will take place week commencing the 21st September 2015.

The school is committed to safeguarding and promoting the well-being and safety of all pupils and expects staff to share this ethos. Due to this post having access to children, candidates will be required to undertake a Disclosure and Barring Service check.