



A great school in a great community
achieving great outcomes for children

Terms of Reference for the Leadership Committee

Membership:	To consist of at least 4 Governors. One member will act as Chair. The Head Teacher, if a member, cannot be the Clerk to the Committee.
Chair:	<i>Either</i> Appointed by the GB <i>or</i> Elected by the Committee. The GB can remove the Chair at any time.
Quorum:	To consist of 3 members.
Meetings:	At least once a term, or before each full Governing Body meeting, and otherwise as required.
Agendas:	To be circulated before the meeting by the Clerk to the committee.
Minutes:	To be circulated to all Governors as soon as possible after the date of the meeting, or with the agenda papers for the next full Governing Body meeting. Minutes to include a brief summary of items discussed and clear reasons for all decisions taken.
Review:	Membership and terms of reference to be reviewed annually at the Autumn Term Governing Body meeting.

The Governing body delegates the following responsibilities to the Leadership Committee:

- To keep the curriculum under review and to receive regular reports from various members of staff, with responsibility for different areas;
- To receive outlined development plans from Headteacher and make recommendations, in respect of school development planning, including examination results;
- To challenge and support the senior leaders in school to work in the best interests of the school, students, staff, staff and communities;

Specifically, the terms of reference of the Committee are:

1. provide support in the monitoring and implementation of the school's curriculum;
2. participate in setting and agreeing the school's annual end of key stage targets;
3. review curriculum and subject policies and approve on behalf of the governing body all curriculum policies and agree and monitor a policy review cycle;
4. participate in the preparation of the School Development Plan;
5. ensure that the school meets all its statutory duties with regard to the curriculum as well as providing a broad, rich, balanced and relevant curriculum;
6. remain up to date with local and national curriculum initiatives;
7. ensure the inclusion of all learners;
8. Ensure that named governors for literacy, numeracy and any other focus areas are trained and supported in carrying out any responsibilities assigned to them.
9. To monitor progress and evaluate the effectiveness of the priorities within the School Development Plan
10. To consider and advise the governing body on standards and other matters relating to the school's curriculum, including statutory requirements.
11. To consider curricular issues which have implications for Finance and Personnel decisions and to make recommendations to the relevant committees or the Governing Body
12. To oversee arrangements for individual governors to take a leading role in specific areas of provision e.g. SEN, English, Maths. To receive regular reports from them and advise the Governing body.
13. To review and agree policies for the curriculum as delegated by the Governing body (please list)
14. To decide on the provision for Sex Education (*Primary Schools must consider whether to provide. Secondary schools must provide*)

Agreed June 2014

Chair of Governors: _____

Date: _____ Headteacher - Mrs J. Reynolds

Greenside Primary School - Greenside Lane - Droylsden - Manchester - M43 7RA

Tel: 0161 370 8496 - Email: admin@greenside.tameside.sch.uk