



Tel: 01722 336459

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Headteacher: Mrs E Weavers

**Parents' Evening**

Dear Parents/Carers,

This term's Parents' Evenings will be held on Thursday 8<sup>th</sup> October from 4.30 - 7.00pm and Tuesday 13<sup>th</sup> October from 3.30 - 6.00pm.

Please sign the slip at the bottom of this letter indicating times you would like an appointment and return it to the class teacher. The teacher will send back an appointment slip and will try to give you a time as near as possible to your request. In order to fit everyone in appointments need to be kept to 10 minutes. Please return the slip by Monday 5<sup>th</sup> October.

Yours sincerely

Mrs E Weavers  
Headteacher

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**Parents' Evening**

Child's Name \_\_\_\_\_ Class \_\_\_\_\_

Thursday 8<sup>th</sup> October

Tuesday 13<sup>th</sup> October

4.30 - 5.00 \_\_\_\_\_

3.30 - 4.00 \_\_\_\_\_

5.00 - 5.30 \_\_\_\_\_

4.00 - 4.30 \_\_\_\_\_

5.30 - 6.00 \_\_\_\_\_

4.30 - 5.00 \_\_\_\_\_

6.00 - 6.30 \_\_\_\_\_

5.00 - 5.30 \_\_\_\_\_

6.30 - 7.00 \_\_\_\_\_

5.30 - 6.00 \_\_\_\_\_

Please tick any times which are convenient; the more alternatives you can give the better!

I have another child in class \_\_\_\_\_

Signed \_\_\_\_\_