

'Happy and secure as we all learn together'

# Ysgol Glan Gele



# Transition Policy 2015

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## **Ysgol Glan Gele**



## **Transition Policy**

The Transition Policy of Ysgol Glan Gele incorporates aspects of our mission statement “Happy and secure as we all learn together”. Within the transition process of either entering our school for the first time or leaving it for another, we aim to ensure that each child has a comfortable and happy experience.

At Ysgol Glan Gele we have a transition manager who along with all of the staff endeavours to ensure that:

- Pupils experience continuity and progression in their teaching and learning.
- All assessment data is shared between partner schools and if the child is to remain in Glan Gele it is given to the new class teacher.
- Partner schools and groups have the necessary information about pupils, that the transfer and liaison procedures are in place to support the pupil in their learning journey.
- The Nursery staff have information about the children who are to start their schooling in September and that new parents have all the essential information needed about life at Ysgol Glan Gele, counteracting their worries or concerns.
- The nursery staff carry out home visits in the summer term to gain a more in depth insight: a “family signature” of the new children entering Ysgol Glan Gele - again this is a strategy to engage parents in their child’s learning and it highlights children that may need extra support financially, medically or academically. The nursery teacher also has a strong partnership with the community health visitors including those funded by the “Flying start” initiative which are in Pensarn and Belgrano.
- Pupils moving to a new year group within the school are familiar with the routines of their new class and that their parents are aware of the learning that takes place.
- By forming positive partnerships with playgroups, nurseries, junior schools and necessary health agencies everyone will work together to lessen pupils fears and difficulties.
- Parents are now invited on a weekly basis to our ‘Care to Share’ sessions: This is an opportunity for parents to speak to their child’s class teacher about any concerns or worries they may have. All classes have their own ‘Care to Share’ session and

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parents are informed about this at the beginning of each academic year (along with regular reminders on the school website and newsletter).

- Dates and events are collated carefully by closely with junior school staff and our school secretary ensuring the process is carried out with ease at each stage.

## **Our Transition Action Plan**

**(Dates for 2015)**

<b><u>Year group</u></b>	<b><u>Action</u></b>
<b>Pre school/ Play group to Nursery</b>	<p><b>*Parent meeting – introduction to the nursery – 20<sup>th</sup> May at 10.30.</b></p> <p><b>*taster session- 30<sup>th</sup> June 9.30-10.30 and 1<sup>st</sup> July 1.30-2.30.</b></p> <p><b>*Playgroup pupils to visit the nursery in small groups starting 7<sup>th</sup> July, 9<sup>th</sup> and 10<sup>th</sup> July.</b></p>
<b>Nursery to Reception</b>	<p><b>*Pre reception meeting held for parents - date to be arranged.</b></p> <p><b>*Present am nursery group to hall on the 30<sup>th</sup> June. (new intake to visit)</b></p> <p><b>-No morning session for morning group on the 1<sup>st</sup> July – come in the PM.</b></p> <p><b>The whole present nursery group will move up to their new class on the 1<sup>st</sup> July.</b></p> <p><b>*RWI meeting for parents at the start of Autumn term.</b></p> <p><b>Buddy system to be organised.</b></p> <p><b>School dinner experience date to be arranged 11.00 -12 noon all in at 9am.</b></p>
<b>Reception to year 1</b>	<p><b>*Moving up session for pupils to visit year 1 classes and meet their new teacher – 1st July 1.30-2.30</b></p>
<b>Year 1 to year 2</b>	<p><b>*Moving up session for pupils to visit year 2 classes and meet their new teacher – 1st July 1.30-2.30.</b></p>
<b>Year 2 – year 3</b>	<p><b>*Transition meeting held with junior school staff 30<sup>th</sup> April at 3.30 pm.</b></p> <p><b>21<sup>st</sup> May Kay Hunter to talk to all 3 classes 1-2</b></p>

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	<p>pm 15mins per class.  <b>12<sup>th</sup> June</b> year 2 pupils to visit St. Elfod 1pm.  <b>School council</b> from St .Elfod to visit Glan Gele during morning golden assembly then to visit yr2 classes.  <b>2<sup>nd</sup> July</b> meeting for parents of year 2 children to visit St. Elfod 6pm.  <b>27<sup>th</sup> June</b> y2 to attend St Elfod celebration assembly.  <b>1<sup>st</sup> July</b> Yr2 to hall or outside as rest of the school is "moving up".  <b>2<sup>nd</sup> July</b> yr2 to visit yr3 1.30 – 2.30 pm. (moving up session)</p>
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As part of the work carried out in year 2 the pupils participate in a transition project which they start in the summer term of year 2 and complete it in the autumn term of year 3, therefore dovetailing in terms of teaching styles, delivery and approach .

Where necessary other opportunities for children to visit their new school or new class will be organised.

### **Review Procedure for this Transition Policy**

This document is a statement expressing the aims, objectives, principles and strategies for transition at Ysgol Glan Gele. It was revised during the Spring term of 2015 following consultation and discussion with the Headteacher and staff within the school.

Discussion and approved by Governors of the school on 25. 3. 14.

To be reviewed Summer 2017.

Signed: Chair of Governors Mackennan.

Policy passed by the governors (Date) 25. 3. 14.

Policy to be reviewed yearly.

Z Cope January 2015  
Transition manager

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