

Please forward any matters relating to the Minutes below to:
SECRETARY TO THE FRIENDS OF CPJS – KATHRYN CURRY



FRIENDS OF CHESTER PARK JUNIOR SCHOOL AGM

Held at the school on Tuesday 22nd September 2015 at 7.00pm

	<p>Present:</p> <p>Helen Jay (Chair), Sue King (Secretary), Mike McNama, Phelim Byrne, Amanda Herrin, Jenny Hudson, Kathryn Curry, Maria Hopkinson-Hassell, Tony P Phillips, Kath Morley, Sarah Ball, Siobhan Grant, Mrs Donatien, Rosie Griffiths.</p> <p><i>The meeting was noted to be quorate</i></p>
ITEM	MINUTE
	<p>Welcome & Apologies for Absence</p> <p>The Chair welcomed everyone to the meeting. Apologies were received and accepted from Pam Cottee (Treasurer), G Davies, L Woodham, A Pearce, L Sherman and B Evans.</p>
	<p>Chairs Report:</p> <p>Helen fed back on the success of the past year including school discos, the Christmas sing-a-long and the quiz night, all of which were well attended. The summer fayre was a fantastic hit with the weather making all the difference. Helen noted the success once again of 'Chester Park's Got Talent' and, although it was a lengthy process and the decision making hard, it was a great finale. The Year 6 Leavers' Party received fantastic feedback from both parents and children.</p> <p>Helen shared her goodbyes having to stand down as Chair and thanked all for their support.</p> <p>Thanks were given to Helen by those at the meeting, and on behalf of those who were not able to attend, for all her hard work and efforts over the last three years.</p>
	<p>Electing of new officials:</p> <p>Sue King was nominated by Siobhan and Jenny and elected as new Chair for the Friends. Sue noted that she was happy to take on the role as Chair on the condition that others step up to organising/running events so the workload is shared.</p> <p>Siobhan Grant was nominated by Sue and Amanda and elected as vice chair.</p> <p>Kathryn Curry was nominated by Sue and Siobhan and elected as Secretary.</p> <p>Pam Cottee is to be asked if she still wants to hold the role of Treasurer, Sarah Ball is willing to take over if not. Sarah is going to contact Pam to discuss, outcome TBC.</p>
	<p>Updating contacts:</p> <p>Sue suggested that a new e-mail list is probably needed as the current one is out of date. There is a need to have a definitive list of current parents who do want to receive e-mails. It was suggested that the Parents' Consultations in November may be an ideal opportunity for the Friends to talk to parents and gather information/addresses.</p>
	<p>Disco 16th October:</p> <p>It was reported that Steve Hughes is happy to continue to provide music for the Junior Disco. Sue explained the format of the disco to year 3 parents. Kathryn Curry/Kath Morley will phone Steve to book him in, Sue King will use past invoices from Booker to buy food for the tuck shop.</p>

	<p>Parents' Consultation Evening 17th/18th November:</p> <p>It was agreed that the Friends would once again provide refreshments at these evenings. Jenny Hudson volunteered to help on the 18th (Wednesday), more help is needed. A rota will be drawn up nearer the time.</p>
	<p>Christmas Sing-a-long 7th December:</p> <p>It was agreed that the Christmas Sing-a-long will be held on the 7th December in the School hall and that the format remain similar to past events. Kathryn Curry is to ask Matthew Carey if he is willing to play the piano. Sue King and Jenny Hudson volunteered to set up the hall beforehand although more help will be needed, including making punch and buying mince pies. It was suggested that participants be invited to wear a Christmas hat and/or jumper to make the event more festive. A raffle will also be held.</p>
	<p>Correspondence:</p> <p>There was no correspondence to consider.</p>
	<p>AOB:</p> <p>There was no other business to consider.</p>
	<p>Date & Time of Next Committee Meeting:</p> <p>Monday 5th October 2015 Key items for discussion:</p> <ul style="list-style-type: none"> • Organisation of School Disco inc. volunteers • Rota for Parents' Consultation

Minutes agreed by the Committee and signed by the Chair of the Friends:

SIGNED:

DATE: