



Governance Statement 2015

Annual Governance Statement for the Governing Body of Hazelmere Infant School July 2015

In accordance with the Government's requirement for all governing bodies, the three core strategic functions of the Hazelmere Infant School Governing Body are:

1. **Ensuring clarity of vision, ethos and strategic direction;**
2. **Holding the headteacher to account for the educational performance of the school and its pupils;**
3. **Overseeing the financial performance of the school and making sure its money is well spent.**

Governance arrangements	<p>The Governing Body of Hazelmere Infant School was re-constituted in 2014 and is now made up of two staff governors (including the Headteacher), two elected Parent Governors, one Local Authority Governor and five Co-opted governors. Co-opted governors are appointed by the Governing Body and are people who, in the opinion of the governing body, have the skills required to contribute to the effective governance and success of the school.</p> <p>The full Governing Body meets twice in the Autumn Term and once in the each of the other terms, and we also have a number of committees to consider different aspects of the school in detail. At Hazelmere Infant School we have a Resources, a Standards and a Pay Committee. We also have committees that meet if required to consider pupil discipline and staffing matters.</p> <p>See page 3 for a list of Governors.</p>
Attendance record of governors	<p>Governors have excellent attendance at meetings and we have never cancelled a meeting because it was not "quorate" (the number of governors needed to ensure that legal decisions can be made). See page 4 for details of individual governors' attendance at meetings.</p>
The work that we have done on our committees and in the governing body	<p>The Governing Body has had a particularly busy year, focusing on:</p> <ul style="list-style-type: none"> • The good OFSTED report in the Autumn Term of 2014. • Early Years pupils who were making excellent progress • Year 1 assessments. • Year 2 had the best outcomes for a long time with Level 3s in reading and Mathematics. • Year 2 Phonics gains • The Nursery which was reopening for two sessions a day. • Recruitment of staff • Building work • Links with families. • The school's role in the Consortium. • Strong leadership. • The development of staff teams and leadership coaching. • Core values of the school – the children talk about them all the time and there were picture boards around the school. • The office team. • Community links and funding:

	<ul style="list-style-type: none"> • Reading scheme. • Christmas Fair. • Universal Free School Meals. <p>Minutes of Governing Body and Committee meetings are public documents – they are available at the school office if you would like to see any of the minutes of our meetings.</p>
Future plans for the governors	<p>The Governing Body will focus on the following during 2015/2016:</p> <ul style="list-style-type: none"> • Phonics • Boys progress • Best value from the investment in the new building • New members of staff and training • Funding • New relationship with the Local Authority, a new person will be appointed by the Local Authority to work with the school. • Partnerships – consortium. • Attendance.
How you can contact the governing body	<p>We always welcome suggestions, feedback and ideas from parents – please contact the Chair of Governors, Mrs Hawkins, via the school office. You can see the full list of governors and their attendance at meetings below and the minutes of governing body meetings are available from the school office.</p>

Membership of the Governing Body of Hazelmere Infant School: July 2015

Name	Category	Term of Office End Date	Appointing Body	Committees	Responsibilities
Nicola Davey	Authority	30 September 2018	Local Authority	Standards	Chair of Standards Committee
Louise Woods	Staff	28 November 2017	Members of Staff at the School.	Standards	
Emma Hinson	Parent	14 March 2016	Parents of Pupils	Standards	Vice Chair of Governors.
Vacancy	Parent		Parents of Pupils		
Steven Turnbull	Headteacher		Ex officio	Standards and Resources	Headteacher
Sally Wilcox	Co-opted	17 December 2018	Governing Body	Standards and Resources	
Alan Webb	Co-opted	30 September 2018	Governing Body	Standards and Resources	
Carrie Wiseman	Co-opted	18 March 2019	Governing Body	Standards and Resources	
Clare Hawkins	Co-opted	01 February 2016	Governing Body	Standards and Resources	Chair of Governors
Ben Johnson	Co-opted	11 September 2017	Governing Body	Standards and Resources	Chair of Resources Committee
Sarah Atkins	Associate		Governing Body	Standards and Resources	

Hazelmere Infant School Governors' Attendance Record for 2014-2015

Governor	Full Governing Body	Resources	Standards	Pay	Overall
Nicola Davey	60%	n/a	100%	n/a	75%
Louise Woods	100%	n/a	67%	n/a	88%
Emma Hinson	80%	n/a	33%	100%	67%
Steven Turnbull	100%	100%	100%	100%	100%
Sally Wilcox	50%	50%	100%	n/a	56%
Alan Webb	100%	100%	100%	n/a	100%
Carrie Wiseman	67%	0%	n/a	n/a	50%
Clare Hawkins	100%	100%	100%	100%	100%
Ben Johnson	40%	100%	33%	100%	62%
Sarah Atkins	100%	67%	67%	n/a	82%