

Learning Committee Minutes
Thursday 30th April 2015

Present
Iain Parks (chair)
Rachel Attwell
Tracey Jarrett
Anna Korman
Oli Rahman
Katie Salvidge
Claire McCann
Sarah Axtell

		Action
1	Apologies Craig Mathieson	
2	Opportunity to declare business interests None declared but RT said that we now need to declare interests on website	
3	Minutes of the last meeting and matters arising (not elsewhere on the agenda) Discussed at FGB matters arising were discussed and all actions taken place except for PP policy to be changed.	TJ
4	Meeting Target Setting TJ explained we face a challenge in regard to meeting the targets for year 2 SATs. Our 2c target will potentially be 2% below. Level 3 targets in Maths 1% below which is one child Writing could be 4% down at level 3. 2b writing is below target Reading in line with targets. External moderation is taking place this year; this is the first time for a number of years. Head teacher and DHT have met with staff and extra writing teaching has been put in place. Training for new levelling system that will be in place from September will be happening over the rest of this term. CM asked about moderation between year groups. TJ explained that from now on all staff meetings will be given over to moderation. This will start by moderation in year group then across all staff. SA asked about whether targets had an effect on pay? This was regarded as an issue about levelling and results. IP asked if we looking at levelling in the new system to start in the new curriculum? TJ has initiated this to take place. Target tracker is going to purchased and used earlier than first thought to ensure we hit the ground running in September with year 1s.	TJ
5	Assessment update TJ went on TT training last week and was convinced that this is the right	

		Action
	<p>step for KS1. EYFS will need reviewing. RA asked about cost element if we did to systems. TJ explained it can be bought separately.</p> <p>TT is going to be bought earlier so that TT can be used at the end of this academic year. TJ explained how TT works.</p> <p>OR expressed that he felt the new levelling system is easier to understand for parents.</p> <p>AK asked whether we will be confusing the system by using two different systems but this needs to be stand alone.</p> <p>IP asked what EYFS process that we are going to use. This is to be investigated.</p>	TJ
6	<p>Personnel</p> <p>In September two requests have come in for flexible teaching contract. Brighton policy suggests giving it due consideration. 1 from current teacher and 1 teacher returning from maternity both requesting 4 days a week. Issue with job shares is that this means that 4 teachers then teach the class with PPA cover. This will change in September and the aim will be that job shares cover their own job shares. This will allow for the two teachers to go 4 days a week but on a Voluntary arrangement and will be reviewed in a year to ensure that there is no negative impact on the children.</p> <p>CM asked who is doing the 5th day. TJ explained the actions and will involve TG but this won't increase her teaching load.</p> <p>Child with statement will start in September so 2 day a week. INA will be appointed. 3 day a week PP teaching assistant post may be created, this will be investigated further.</p> <p>Another teacher has gone from 3 days to 4 days on a claims arrangement.</p> <p>CT post for appointment in September. This is TG's post that has been covered by a temporary teacher. The post has been advertised internally.</p>	TJ/TG
7	<p>Pupil Premium (Standing Item)</p> <p>IP asked whether PP are on target for this year? Weakness last year was in phonics! One class has a group of children who will struggle but others are on target. This helps with knowing where we need to target with PP money.</p> <p>KS explained that she visited in January but will meet again as they discussed SEN and will discuss PP next time so will arrange a visit to see JC.</p> <p>LA review will take place on PP On Monday 18th May 2015. At this meeting the review will look into Governor knowledge on PP. Government</p>	<p>Year 1 teachers</p> <p>KS/JC</p>

		Action
	<p>expect more transparency in the budget spending.</p> <p>TJ asked governors to reflex on diversion of PP dependant on need. A discussion took place. We had a discussion about whether parents ask about how money has spent.</p>	
8	<p>AOB</p> <p>IP raised the issue of the policies and when they need to be reviewed. TJ explained that a number are legal and others are based on what we have come up/ good practise with over a period of time. TJ and TG will review the policies and there review dates and share with FGB.</p>	TJ/TG
9	<p>Date of next meeting</p> <p>To be arranged in the new year</p>	