

"Love one another"



St Joseph's Catholic Infant School



Sustainable Travel Accredited and Recognised Outstanding level 2010



Sustainable Travel Accredited & Recognised higher standards level 2009



Healthy Schools



Sustainable Travel Accredited & Recognised sustainable level

Christ Is Our Model



St Joseph's Catholic Junior School



Executive Head Teacher Mrs. A. Whelan

Associate Head Teacher Mr. M. Betts

Chatsworth Avenue, Wembley HA9 6BE Tel 020 8902 3438 E-mail admin@sijnr.brent.sch.uk

Parent Focus Group Minutes

Attendance: Mrs Whelan, Mr Betts and the following.

Parent	Of	Class
Mrs Laura El Mast	Charbel	4-1
Mr Kieran O'Rourke	Ryan	Reception
Mrs Helen King	Aidan	Class 7
	Ryan	Nursery
Ms Kerry Jeeves	Callum	6-2
	Dylan	4-2
	Amelia	Nursery
Mrs Christine Dias	Aleyk	Reception 1
	Bevyn	Three one
Ms Klaire Bryan	Kyle	4-1

Meeting Friday 23rd October 2015

1. Opening prayer
2. Terms of reference – same as last year. Given to all. Discussed and agreed on terms. Morning meetings are preferable for parents.
3. Website – newsletters etc. Parents are pleased with the newsletters online but some still not using the website. Possible to send emails to parents as a way of communicating important information.
4. Pupil premium – explained and the benefits of applying for it. There are reasons people are not applying for it and this was discussed. We must try to encourage more parents to apply for it.



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5. Safeguarding – the print out was discussed and training staff had undertaken. A local area safeguarding issue of FGM. (Female Genital Mutilation) was mentioned as we all had to be aware of this.
6. British values –new requirement and print out discussed and some of the work the children had done already. Coats of arms in each class etc. Assemblies were also featuring values and the sheets you have been given are now on website. Staff had had inset on these values.
7. Focus group agenda requests. Boxes are available for anonymous requests but there can be face to face requests. Request ideally sent before meetings but meetings have flexibility.
8. Parental meetings/ workshops – maths and phonics. Parents expressed satisfaction with these meetings and are hoping for more. Yr 5 workshop date 2nd week back.
9. Parent Association events – disco tonight. Some will be supporting. Possible Christmas fair to be held.
10. Charities – Mrs Whelan spoke about what charities we support. School council also have a say in who we support. Cafod and Great Ormond St have been ones we have supported in the past. Bright sock day and onesie days were very successful last year. Parish collections are also made and so will once again ask the schools for contributions.
11. Assemblies all welcome – again this is where all parents are welcomed to attend. Cups of tea always available.
12. Links with secondary school. Students from Convent coming in. Visits to Convent and St Greg's. The Newman Catholic college came in for Black History Month with their Steel Pan Band.
13. Anti Bullying week – wc. 16th Nov Release of balloons with anti bullying messages on it. An assembly will be held to highlight this week.
14. Ark Elvin new school – has gone to council and been approved . Concern now about robust fencing which needs to be erected in order to safeguard our children. We are also concerned how much access to the new sportsground we will have.
15. Photos and contacts given to Mr Betts. Photo to be put on website. We will receive emails with the minutes after each meeting and the agenda will be sent the week before meeting where possible. Mrs Whelan will give date and then we can forward agenda requests .



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16. AOB.

- Issue over the amount of time spent on homework is not clear. Expectations of children were also unclear. Policy is currently under review with clear guidelines which all teachers will implement. Children will have one week to complete homework which will include RE, reading, spelling and maths.
- Possible meeting with a governor/ ofsted in order to report back the purpose of our group and what is achieved.