



Driffield Junior School

Pupil Acceptable Use Agreement for KS2



We know computers (and many other digital technology) are really helpful to our learning and are also great fun. However we need to make sure we use such devices responsibly. This agreement is to make sure we are all responsible when we use digital technologies and stay safe when using the internet, both within and outside of school.

These are the rules I agree to follow when using any digital technology:

At school:

- I will ask permission from a teacher before using ICT equipment.
- I will use only my own login and password.
- I will not use my mobile phone in school for any reason. If I do bring my phone to school with me, I will hand it in at the office.
- I understand that the school may check my computer files and may monitor the internet sites I visit.
- I will look after our computing devices.

Whenever (home and school) I use a digital device I will protect myself.

To do this:

- I will immediately close the page and tell a teacher or adult if I am unhappy with or receive messages I do not like.
- I will only communicate with people I know on-line. I am aware of “stranger danger” on-line.
- I will not give out personal information such as my home address or phone number, or arrange to meet someone I have met online.
- I will not share my username and passwords.

Whenever I use a digital device, I will behave as I expect others to behave towards me.

- The messages I send will be polite and sensible.
- I will not write anything online that I wouldn't be happy with my teacher or an adult from home seeing.
- I will not access other people's files or send pictures of anyone without their permission.

Also:

- When I am using the internet to find information, I will check that the information is accurate as I understand that all websites may not be truthful.
- Where work is protected by copyright, I will not try to download copies (including music and videos).

I know that:

- If I am involved in incidents of inappropriate behaviour that involve members of the school community (e.g. cyber-bullying, using images/information without permission), the school will take action as according to the Behaviour Policy.
- I understand that if I do not follow these rules I may not be allowed to use ICT in school and my parents/carers may be contacted.

I have read and understood these rules and agree to follow them:

Name of Pupil _____

Class _____

Signed _____

Date _____

Parent / Carer Countersignature

As the parent / carer of the pupil I know that my child has signed this Acceptable Use Agreement and is receiving e-Safety education to help them understand the importance of safe use of digital technology – both in and out of school.

I understand that my child’s activity on the ICT systems will be monitored and that the school will contact me if they have concerns about any possible breaches of the Acceptable Use Policy.

I will encourage my child to adopt safe use of the Internet and digital technologies at home and will inform the school if I have concerns over my child’s e-Safety.

Name of Parent/Carer _____

Signed _____

Date _____

Revised December 2015. Review December 2016