



6 Grounds and Premises

School Development Plan 2015-16

AREA: GROUNDS AND PREMISES

Target	<ul style="list-style-type: none"> • Complete creation of extended Environmental area.
Actions	<ul style="list-style-type: none"> • Set up volunteer working party to clear current environmental area. • Plan design of environmental area (Eco-Park) to include re-cycled materials. • Allocate budget and arrange works to be completed to re-instate area to full use.
Responsibility	<ul style="list-style-type: none"> • Science subject Leader/SMT
Financial Implications	<ul style="list-style-type: none"> • Budget for restoration
Desired Outcome	<ul style="list-style-type: none"> • Renovated and actively used environmental area
2015-2017 Future Development	<ul style="list-style-type: none"> • Maintenance of environmental area.
Reviewed By	<ul style="list-style-type: none"> • All staff
<p>Review</p> <p>Autumn 2015</p> <ul style="list-style-type: none"> • Plans received from design company • New Eco Schools committee elected <p>Spring 2016</p> <ul style="list-style-type: none"> • <p>Summer 2016</p> <ul style="list-style-type: none"> • 	

AREA: GROUNDS AND PREMISES

Target	<ul style="list-style-type: none"> ● Holly class and Space Place to be refurbished
Actions	<ul style="list-style-type: none"> ● Obtain quotes for lighting, painting, flooring and kitchen area ● PTA to fund new furniture and easels for area ● Works to take place ● Area re-organised to a high specification and is fit for purpose
Responsibility	<ul style="list-style-type: none"> ● Headteacher/Finance Officer
Financial Implications	<ul style="list-style-type: none"> ● Kitchen area funded by Poorsland charity ● Furniture: PTA funded ● Works: DFC fund (accrued from last year’s budget)
Desired Outcome	<ul style="list-style-type: none"> ● A warm bright purposeful environment created for use by KS1 pupils and SEND groups. ● Improved storage and organization for classroom, space place and mathematics resources ● Refurbishment is kept within budgeting costs.
2015-2017 Future Development	<ul style="list-style-type: none"> ● Refurbish front office and entrance hall furniture ● Re-carpet Cedar classroom and Mobile classroom
Reviewed By	<ul style="list-style-type: none"> ● SMT/Governing Body
<p>Review</p> <p>Autumn 2015</p> <ul style="list-style-type: none"> ● Obtained quotes for lighting, painting, flooring and kitchen area ● PTA funded new furniture and easels for area ● Works have taken place ● Area re-organised to a high specification and is fit for purpose- fully in use <p>Spring 2016</p> <ul style="list-style-type: none"> ● <p>Summer 2016</p> <ul style="list-style-type: none"> ● 	

AREA: GROUNDS AND PREMISES

Target	<ul style="list-style-type: none"> ● Repairs to Hall flooring
Actions	<ul style="list-style-type: none"> ● Tender a variety of contractors ● Arrange works for repair and re-surfacing of hall floor ● Arrangement of dates for repairs ● Ensure Health and Safety of pupils and staff is not compromised. ● Works completed
Responsibility	<ul style="list-style-type: none"> ● Headteacher
Financial Implications	<ul style="list-style-type: none"> ● Costs for full repair
Desired Outcome	<ul style="list-style-type: none"> ● Damp issue rectified (raising floor) ● Surface is restored, clean and fully maintainable.
2015-2017 Future Development	<ul style="list-style-type: none"> ● Regular surveys of condition of flooring.
Reviewed By	<ul style="list-style-type: none"> ● Headteacher and Governors
<p>Review</p> <p>Autumn 2015</p> <ul style="list-style-type: none"> ● Tendered a variety of contractors ● Arranged works for repair and re-surfacing of hall floor ● Health and Safety of pupils and staff was not compromised. ● Works completed <p>Spring 2016</p> <p>Summer 2016</p>	

AREA: GROUNDS AND PREMISES

Target	<ul style="list-style-type: none"> • Research and obtain costings for up-grade to swimming pool
Actions	<ul style="list-style-type: none"> • Arrange for pool specialists to quote for repair/replacement to pool walls • Use of Sports funding/PTA to meet costs • Arrange for works to be scheduled
Responsibility	<ul style="list-style-type: none"> • Headteacher
Financial Implications	<ul style="list-style-type: none"> • Costs for up-grade
Desired Outcome	<ul style="list-style-type: none"> • Swimming pool is fit for purpose for future use
2016-2018 Future Development	<ul style="list-style-type: none"> • Pool is reviewed annually for ongoing repairs
Reviewed By	<ul style="list-style-type: none"> • Headteacher
<p>Review</p> <p>Autumn 2015</p> <ul style="list-style-type: none"> • Companies booked to review and provide quotes <p>Spring 2016</p> <p>Summer 2016</p>	

AREA: GROUNDS AND PREMISES

Target	<ul style="list-style-type: none"> Review cleaning contract .
Actions	<ul style="list-style-type: none"> Investigate actual costs of employing cleaning team directly. Investigate TUPE arrangements for staff and setting up of contracts. Research costs of necessary equipment.
Responsibility	<ul style="list-style-type: none"> Headteacher and Governors
Financial Implications	<ul style="list-style-type: none"> Costs for direct employment Costs for cleaning equipment
Desired Outcome	<ul style="list-style-type: none"> Greater control over the cleaning and maintenance of the school building at reduced cost
2015-2017 Future Development	<ul style="list-style-type: none"> Succession planning for Caretaking/cleaning Employees
Reviewed By	<ul style="list-style-type: none"> Headteacher and Governors
<p>Review</p> <p>Autumn 2015</p> <ul style="list-style-type: none"> Investigate actual costs of employing cleaning team directly. Investigate TUPE arrangements for staff and setting up of contracts. CCS contract – notice given to quit at March 31st 2016 <p>Spring 2016</p> <p>Summer 2016</p>	