

ANLABY PRIMARY SCHOOL

**ACCESS TO EDUCATION FOR CHILDREN AND
YOUNG PEOPLE WITH MEDICAL NEEDS**

Home Tuition

Date	Review Date	Coordinator	Nominated Governor
13.04.15		Mrs C.Woodmansey	'curricular committee'

Pupils on the roll of Anlaby Primary School who are unable to attend because of medical needs will at all times remain the responsibility of the school.

The person responsible for dealing with pupils who are unable to attend school because of medical needs is Mrs C. Woodmansey, Special Educational Needs Co-Ordinator and the class teacher of the pupil involved.

These people will be responsible for:-

- Ensuring that the Home Tuition Service (hometuitionservice@eastriding.gov.uk) and the Education Welfare Officer has been notified at the earliest opportunity if any pupil is, or likely to be, away from school due to medical needs for more than 15 working days. It is the class teacher's responsibility to inform Mrs.Woodmansey of any child which fits this criteria.
- Liaising with the Home Tuition Service with regard to information about the pupil's attainment and ability so that an appropriate personal education plan can be agreed.
- Ensuring that the appropriate members of staff set work for the pupil throughout the period of home tuition, and that suitable lesson notes and information about educational targets have been provided in order to secure continuity within the context of the National Curriculum at the appropriate Key Stage and Level for the pupil.
- The loan of appropriate resource materials to enable the pupil to study at home.
- Ensuring that pupils who are unable to attend school because of medical needs are kept informed about school events and activities.
- Ensuring that staff are active in the monitoring of progress, including the assessment of work.
- Making arrangements for examinations, and submitting applications for special arrangements.
- Providing invigilators should it become necessary for any sick pupils to take public examinations in their home environment.
- Ensure that staff, particularly the class teacher, are active in the reintegration into school, liaising with other agencies as appropriate.