



Primary Pupil Acceptable Use Agreement / eSafety Rules

- I will only use ICT in school for school purposes.
- I will only use my class e-mail address or my own school e-mail address when e-mailing.
- I will only open e-mail attachments from people I know, or who my teacher has approved
- I will not tell other people my ICT passwords.
- I will only open/delete my own files.
- I will make sure that all ICT contact with other children and adults is responsible, polite and sensible.
- I will not deliberately look for, save or send anything that could be unpleasant or nasty. If I accidentally find anything like this I will tell my teacher immediately.
- I will not give out my own details such as my name, phone number or home address.
- I will not arrange to meet someone unless this is part of a school project approved by my teacher and a responsible adult comes with me.
- I will be responsible for my behaviour when using ICT because I know that these rules are to keep me safe.
- I know that my use of ICT can be checked and that my parent/ carer contacted if a member of school staff is concerned about my eSafety.

18th April 2016

Dear Parent/ Carer

ICT, including the internet, e-mail and mobile technologies, is an important part of learning in our school. We expect all children to be safe and responsible when using any ICT.

As an on-going part of the curriculum, your child is taught about eSafety. To reinforce its importance, please read and discuss these eSafety rules with your child and return the slip at the bottom of this page.

If you have any concerns please contact Mrs Emson-Sewell, Deputy Headteacher.

Yours sincerely

Mrs Z Emson-Sewell
Deputy Headteacher

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Parent/ carer signature

We have discussed this and(child name) agrees to follow the eSafety rules and to support the safe use of ICT at Lexden Primary School.

Parent/ Carer Signature

Class Date