

E-Safety Policy

At Roach Vale Primary School we recognise that the welfare of all children is paramount and that all children and young people have equal rights to protection. We have a duty of care when children and young people are in our charge and we will do everything we can to provide a safe and caring environment whilst they involved in school activities.

At Roach Vale we promote the highest standard of safeguarding practice in all our activities with children, young people, their families and/or carers. We will adhere rigorously to this policy in all aspects of our work when anyone in our organisation is accessing any form of digital or electronic communication, including the internet, mobile phones, games, photography or video. This policy should be read in conjunction with the following policies: ICT, Safeguarding and Child Protection, Behaviour & Safety and Anti-bullying.

Lead and Deputy Person for E-Safety

The named lead for e-safety is: Mrs Serena Williams, Headteacher

The deputy lead for e-safety is: Mr Gary Tuttlebee, Assistant Headteacher

Their role is to oversee and ensure that the E-Safety policy is fully implemented. This includes ensuring they and all staff receive E-Safety information and child protection training as appropriate. The deputy should be available to support or cover for the nominated lead. They will also handle any complaints or allegations against the nominated lead if appropriate.

Why do we need an E-Safety Policy?

Recent advances of the internet, mobile phones and other electronic technology has made access to information and communication increasingly easy for everyone. It is estimated that 98% of young people can access the internet away from school. In addition to research for homework, the majority use social networking sites and are increasingly accessing videoing software and Apps to upload footage of themselves. This is becoming an area that can lead to exploitation and is being identified as a growing area of concern for school and police agencies.

Government guidance is clear, that all organisations working with children, young people families, parents and carers have responsibilities. It is important to remember that children and young people can also abuse and that such incidents fall in to the remit of this policy.

How is the policy implemented?

The children will have an annual talk from the deputy lead on e-safety. Teachers will also discuss e-safety at the beginning of each term and take the time to ensure that some PSHCE sessions address the safety of children online. We will encourage an open and honest culture with our children that allows them to talk about any experiences or concerns, without fear of being in "trouble" for visiting inappropriate sites or engaging in conversations with strangers online. Our aim is to educate and not to discipline.

Our E-Safety Code of Conduct

We expect everyone in our organisation to agree and sign up to the code of conduct:

I will:

1. Use the internet and other forms of communication in a sensible and polite way.
2. Only access websites, send messages or access and use other resources that will not hurt or upset anybody.
3. Seek permission if I want to use personal information or take photographs of other people.

Reviewed April 2016

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4. Report any concerns to the lead or deputy person for E-Safety immediately.
5. Be clear that I cannot maintain confidentiality if there is a concern about the welfare of a child or young person.
6. Only use a school camera for taking photos of the children and their work. I will not use my mobile phone or personal camera for these purposes.
7. Only use my mobile phone (adults) in my break times and when there are no children nearby. I will switch it off or switch it to silent during pupil contact time.
8. Hand my mobile phone (children) in to the school office for safe keeping whilst I am in school.

What are the risks?

There are many potential risks for children and young people including:

- Accessing age inappropriate or illegal websites.
- Receiving unwanted or upsetting text or e-mail messages or images.
- Being 'groomed' by an adult with a view to meeting the child or young person for their own illegal purposes including sex, drugs and crime.
- Viewing or receiving socially unacceptable material such as inciting hatred or violence.
- Sending bullying messages or posting malicious details about others.
- Ignoring copyright law by downloading music, video or even homework cheat material.
- Being duped or threatened into posting videos of themselves.

What else might be of concern?

A child or young person who:

- Is becoming secretive about where they are going to or who they are meeting.
- Will not let you see what they are accessing online.
- Is using a webcam in a closed area, away from other people.
- Is accessing the web or using a mobile or PDA for long periods at all hours.
- Clears computer history every time they use it.
- Receives unexpected money or gifts from people they don't know.
- Access age inappropriate software / games on devices

An adult who:

- Befriends a child/children on the internet or by text messaging.
- Has links to children on Facebook or other social network sites, especially if they work in a position of care.
- Is secretive about what they are doing and who they are meeting.

What do I do if I'm concerned?

If you have any concerns, speak to the lead or deputy person for E-Safety immediately. They will take the following actions:

- Listen to the evidence you provide.
- Ask you to write evidence down on a Child Protection Monitoring Form
- Refer the case to the relevant agency (CEOP, Social Care).

Contacts for referring

If the concern is about:

- A child in imminent danger, ALWAYS DIAL 999 FOR THE POLICE.
- The welfare of a child, ring Initial Response Team (IRT) 0845 603 7627
- A known person's sexual behaviour or intentions, ring IRT.
- A person who has a 'duty of care' in the school. Ring IRT and they will contact the Local Authority Designated Officer (LADO) who will oversee and advise on any follow up.
- An unknown person's sexual behaviour or intentions, report at www.ceop.gov.uk.
- Harmful content, including child sexual abuse images or incitement to racial hatred content contact www.iwf.org.uk.

Remember

- 1. Do not delay**
- 2. Do not investigate**
- 3. Seek advice from the lead or deputy person for E-Safety**
- 4. Make careful recording of anything you observe or are told**

Other Useful Contacts

NSPCC – Tel: 0800 800 5000

Childline – Tel: 0800 1111

www.thinkuknow.co.uk

Minimising the risks

All adults must:

- Talk to children about what they are accessing online.
- Keep computers in a general space where we can monitor what is going on.
- Explain the risks of giving out personal details online.
- Talk about how people can be anyone they want to be online, e.g. by using misleading emails, photographs of other people, telling lies about their age, school, hobbies.
- Encourage children to think carefully about what photographs or videos they use online. They can be used and tampered with by other people, or they may not be appropriate.
- Advise children to only text, chat or webcam to people they know for real.
- Talk about how to identify SPAM messages or junk mail and how to delete them. This also applies to messages from people they do not know, or opening attachments.
- Discuss how people hide their identities online and the importance of never meeting new online 'friends' for real.
- Make sure children understand that they can always talk to us or their parents and/or carers about anything that makes them uncomfortable. It should be made clear, if they have visited an inappropriate site, that a child won't get into trouble by admitting to coming across something that upsets them.
- Look on the internet together for information about how to deal with or report problems.
- Talk about how/when information or images get on to the internet, they can never be erased.