

Cottingley Care Club Ltd

Behaviour Policy

We aim for every child to be secure and happy in Care Club. We hope that every child will be kind and considerate and respectful towards each other, the staff and visitors.

We have rules and we expect that children will respond to them.

All members of staff are responsible for the care of the children. Staff, parents and children should work together in order to create a positive environment. The on Manager takes ultimate responsibility for behavior within the setting.

Children are expected to conduct themselves in such a way that they show respect for the role and/ or feelings of others, taking into account their own safety and that of others.

Values to be promoted

1. Respect for others and for property
2. Honesty
3. Trust and fairness
4. Self-respect and self-discipline
5. Knowledge of what is right and wrong
6. The need to appreciate others and the society around us
7. Inclusion of all cultures. Race, abilities and sex
8. Responsibility for own behaviour.

Aims

To manage behaviour in an effective manner

To foster the need for respect for others

To promote firm action against all forms of bullying

To encourage good behaviour and generate respect for others people's property

To encourage children and adults to be polite

RULES

Everyone will act with courtesy and consideration to others at all times.

How this can be achieved

1. By always trying to understand other people's points of view and being kind to everyone.
2. By speaking politely to everyone.
3. By moving around quietly and with care
4. By taking care of all equipment
5. By writing up a clear set of rules discussed and agreed by all staff and children.

Principles behind Managing Behaviour.

- Be consistent with the behaviour you expect to see from the staff and children.
- Discuss and agree on the expectations that are require within Care Club.
- Notice and reinforce the acceptable behaviour.
- Mark the limits of unacceptable behaviour.
- Find supportive structures for those who find success difficult.
- Always model appropriate behaviour.

Resolutions towards acceptable/good behaviour

FIRST

If a child's behavior is having an adverse effect on others or in the activity in which they are taking part in he/she should be spoken to immediately.

Situations such as

- Spoiling games
- Name calling
- Hurting others or attempting to hurt others
- Swearing
- Incorrect/dangerous use of equipment

The play worker concerned in the activity should talk to the child in a polite but firm manner. Ask the child if they know why you have stopped them. Reinforce why they cannot be permitted to carry on as they are. Ask the child if they know what the rules are and how they should behave in Care Club and if not explain them to them.

SECOND

If the problem continues the child must be told by the play worker involved why their behaviour is not acceptable. The child should be removed to another area either to an alternative activity or if felt necessary to a chair away from the main play for a short time to think about why they are there. The Care Club Manager or Duty Manager should be informed, after a short time ask the child if they feel they can return and play in a more acceptable manner and they must make an apology to those concerned in the incident (both children and play worker).

A response to an apology must always be given in a positive manner.

THIRD

If a child continues to be disruptive over a single session they must remain under the supervision of the Care Club Manager or the Duty Manager away from the area or activity that has caused the problem.

If a child is disruptive over a period of time (two or three weeks) then the Care Club manager or Duty Manager must speak to the parents explaining that they would appreciate their support in encouraging good behaviour in Care Club. In the same token the parents must receive positive feedback for the child's good behaviour.

FOURTH

If a child's behaviour is consistently disruptive and causes upset to others within the Care Club the parents should be invited to discuss the situation. If a certain activity is the centre of the problem then the child should miss the area.

A behaviour chart of some description should be discussed and put into place (age relevant)

Each situation should be judged in their own right and it might be that one week of the behaviour chart is enough to begin a positive and acceptable behaviour.

FURTHER ACTION

If the behaviour does not improve a meeting must be held with the Managers and the possibility of Care Club provision being withdrawn be discussed.

The parents must be informed immediately of the decision made.
See withdrawn places policy

INDIVIDUAL NEEDS

It may be necessary to adapt this policy in the light of the child's individual needs. If it is felt that a child is in need of extra support this will be discussed by the Management and staff and the area SENCO will be contacted.

Children may also become more disruptive due to upsets at home or in school, or illness. Each child's situation will be assessed individually.

RELATIONSHIPS WITH PARENTS

Parents have a vital role in fostering good positive behaviour.

Good behaviour as well as bad should be drawn to the parent's attention. If a child's behaviour is causing problems then parents should be notified about any incidents as soon as possible. They should be informed of its relative seriousness and effect on others within the centre and an early opportunity given to discuss the matter and resolve it. This must be carried out by the Manager on shift on the session of the concern.

Senior staff should always be aware of and inform other staff of the difficulties and pressures that may arise within families and allowances may need to be made if there is a link between behavior and other experiences in the child's life.