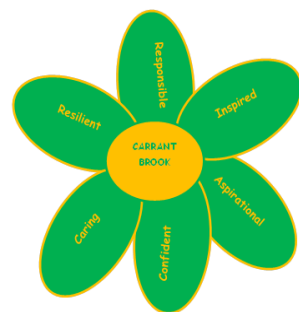


## CARRANT BROOK JUNIOR SCHOOL REVIEW REQUEST FORM



Please complete this form and return it to Head Teacher (or Clerk to the Governing Body), who will acknowledge its receipt and inform you of the next stage in the procedure.

Your name:	
Your address:	
Daytime telephone number:	
Evening telephone number:	

Dear Sir/Madam

I submitted a formal complaint to the school on

Date:

My complaint was submitted to

Name:

And I received a response from

Name:

On

Date:

I have attached copies of my formal complaint and of the responses from the School.

I am dissatisfied with the way in which the procedure was carried out because:

You may continue on separate paper, or attach additional documents, if you wish.

Number of additional pages attached

What do you hope might reasonably contribute to a resolution of the problem at this stage?

Signature:

Date:

**School Use:**

Received by:		Date	
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Acknowledgement sent by:		Date	
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**Complaint referred to:**

Name		Date	
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Name		Date	
------	--	------	--

Name		Date	
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