

## Minutes: FONS 18-5-16

1. Present: Jo, Karen, Liz, Steve, Claire, Lisa. Apologies received from Gill, Lucy and Alison.
2. Philippa in nursery has requested a FONS letter for new parents for information and invitation to contribute. Jo will draft this.
3. Nursery have also requested a new copy of the Lucky Stars letter (ideally emailed). Helen to save on file for future copying.
4. Minutes from the last meeting.
5. Confirmed that we will need 200 sausages and buns to be delivered on Saturday 9<sup>th</sup> July. Stephen acquired a quote from Bolster Moor for £124 for both.
  - Karen to email Hinchcliffe's to get a quote from them. \*Karen has since been given a quote for £50 for 200 sausages – would need to source buns elsewhere – Jo to contact Bakehouse run by Yates's family for a quote.
  - Richard Kendall has a gas BBQ, we will need to pay for the gas canister, estimate about £30.
  - Dave Cooke and Tim Reilly will be the chefs.
  - Need to look into the 'Health and Hygiene' certificate in catering (level 2). \*Jo has contacted Kirklees to enquire as to whether a certificate is needed – awaiting response
  - Agreed to put the photo booth near the BBQ to attract people (probably under the glass canopy).
6. Jo spoke to Kim from Beavers, they will man two stalls in return for a promo table.
7. Banners and balloons.
  - Discussed a generic summer banner or a Centenary specific. Agreed on centenary specific banner using the logo.
  - Punch balloons are a yes.
  - Green, blue and red logo balloons with black printing £70 for 200.
8. Merchandise
  - Yes to centenary logo badges.
  - Almondbury has a mug printing machine. Karen has contacted to ask about printing the centenary logo. Karen will also source plain white mugs.
  - Karen has contacted Diane Swift to inquire about tea towels and key rings.
9. Raffle
  - Jo has got a £30 Chain Reaction voucher.
  - Bluwyg has offered a prize
  - Pamper hamper is done.
  - Holiday hamper has a few gaps to fill.
  - Andrews grocers are offering a fruit hamper, Karen has contacted to confirm.
  - Nigel Sykes – Claire will ask if he can donate a breakfast/ meat hamper.
  - Discussed cash prize.
  - Using normal raffle book.
10. Stalls at the fayre
  - Liz is arranging the coconut shy, the hook a duck & ping pong balls! Discussion over where to base the coconut shy as it needs to be secured in the ground. In gazebo on grass outside preferably.
  - Hoopla – Jo to buy from ebay

- Karen is double checking Farnley Bakery, if not contact Nigel Yates. \*Karen heard back from Farnley – they have unfortunately closed down ☹️
- Ice cream van and other stalls £10 booking fee.
- Jo to ask Bluwyg, Frenz & Wood Turner if they want a stall.

11. Other

- Local businesses- offer an advert on facebook for a £25 donation.
- We need a floor plan for wet and dry plans for the day.
- Steve to source the rope for tug of war.
- Brass Band payment £50.
- Request needs to go out again in school for jars for the jar stall.
- Friday 8<sup>th</sup> July will be non-uniform day. Nursery and reception to bring in wrapped gifts for the Bran Tub. Years 1 and 2 bring in bottles.
- School choir will sing at the event.
- Helpers: we currently need approximately 8 more people for the list. Liz to encourage staff, Lucy's helper letters have gone out now too.

12. AOB: Karen has requested that current FONS Team Members, particularly those with children moving on to Juniors in September, consider staying involved into the coming school year and hopefully beyond as we are now a group open to all community members not just parents. If team members feel it is not viable for them to continue in their current roles Karen has asked for them to please stay on for a thorough hand over process to make the changes as smooth as possible. It will be important to try to encourage new faces to the Team in the coming months.

13. Next meeting: Monday 13<sup>th</sup> June at **6pm**.