

# **ST MARY'S CATHOLIC PRIMARY SCHOOL**

## **CHARGING AND REMISSIONS POLICY**

### **CELEBRATING EXCELLENCE THROUGH OUR FAITH AND LEARNING**

#### **Rationale**

The Governing Body recognises the valuable contribution that the wide range of additional optional activities, including trips and residential experiences can make towards pupils' personal and social education.

#### **Guidelines**

The Government has decreed that there should be no charge for certain activities. However, the Governing Body reserves the right to make a charge in the following circumstances for activities organised by the school.

- The full cost of all board and lodging required on residential visits.
- Individual music tuition except where it is part of the National Curriculum.
- The full cost to each pupil of activities deemed to be optional extras, taking place out of school hours.
- The cost of material or ingredients, if the parents have indicated that they wish to own the finished product.
- Damage of school property or premises caused by pupil behaviour.

#### **Club Activities.**

Legislation allows all schools to charge for activities which take place outside normal working hours – at lunchtime or before and after school. However the school strives to provide many free clubs, led by teaching and support staff. We will also host after school clubs provided by an outside agency and this will usually demand that a charge is made to cover the cost.

The Governing Body may, from time to time amend the categories of activity, for which a charge may be made.

#### **Conclusion**

Nothing in this policy statement precludes the Governing Body from inviting parents to make a voluntary contribution towards the cost of providing additional educational activities in order for the activity to be viable.

## **REMISSIONS**

The Governing Body will invite parents to apply in confidence to them, for remission of charges, if there is a genuine case of family hardship, which makes it difficult for their children to take part in a particular activity or make whole or part payment towards an activity or event.

Pupils eligible are those whose Parents / Carers are receiving;

- Universal Credit
- Income Support (IS) – means tested benefit for people not working part time and actively seeking work.
- Income based Jobseeker's Allowance (IBJSA) actively seeking work.
- Support under part VI of the Immigration and Asylum Act 1999.
- Child Tax Credit, providing that Working Tax Credit is not also received and the family's income (as assessed by Her Majesty's Revenue and Customs) does not exceed £16,190 – low income.
- The guarantee element of State Pension Credit;
- An income related employment and support Allowance (ESA)

Parents / Carers are asked to make an appointment with the Head teacher who will be able to discuss grant funding and the options available to enable their child to take part in a chargeable activity.

Authorisation of remission will be made by the Head teacher in consultation with the Chairman of Governors.