

ENGAINES PRIMARY SCHOOL

**St Osyth Road East
Little Clacton
Essex. CO16 9PH**



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Headteacher: Ms. Jackie Irwin

23rd April 2015

Dear Parents and Carers

Our Parent Forum has been running for a year now and has proven itself to be extremely useful in improving links between home and school.

It involves having a parent/carer representative from each class, who then meet as a group once a half-term. The meetings take place in the school day. During the meetings a variety of topics will be discussed, including how parents can best support their child's learning.

The parent representative will be voted in by parents of that class. If you are interested in standing for this position, please fill out the form below. We will then conduct the vote and hold the next half-term meeting with both the old and new Parent Forum members, to ensure a smooth transition.

Thank you in anticipation of your support.

Yours sincerely

Ms. J. Irwin
Headteacher

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Parent Forum

I would like to stand as class representative

NAME:

CHILD'S NAME:

CLASS TEACHER:

(to be returned by Friday 1st May 2015)

