

MW/CLW

7<sup>th</sup> June 2016

Dear Parents / Guardians

Below are further details about our forthcoming visit to PGL on 29<sup>th</sup> June - 1<sup>st</sup> July 2016.

- The children will need to arrive at the PGL centre at Caythorpe Court at **12.00 on Wednesday 29<sup>th</sup> June**. Transport to the centre will be your responsibility. If this is likely to be a problem, it may be worth getting together with other parents to see if lifts can be shared. Children can, if you wish, take the morning as an authorised absence in order to get ready, or can come to school for the morning as normal. The journey time is approximately 30 mins from Digby so please ensure they are collected by 11.30.
- All children will need to bring a **packed lunch**, which we will have at the centre before commencing the first activity at 2.00 p.m.
- They will need to be **collected from Caythorpe Court at 1.30pm on Friday 1<sup>st</sup> July**. They will not be expected to return to school for the afternoon.
- The children will be accommodated in a secure block with full bathroom facilities. They will need to bring a **sleeping bag and pillow**. Caythorpe Court itself is a secure site, with visitors having to sign in order to gain access. Miss Lacey and I will be located on the same floor as the children and will be available at all times.
- The food choices are varied and cater for a range of tastes. The children will have the opportunity to spend money at a tuck shop if they wish and also at vending machines around the site. The amount of money will be at your discretion, but the children will be solely responsible for it and I therefore would not recommend an amount in excess of £20.00
- Behaviour is, of course, expected to be exemplary at all times. Although I do not envisage any problems, I will not hesitate to ask you collect your child should their conduct pose a risk to their own safety or that of others. This will be made clear to the children before the visit.
- I have asked that the children **DO NOT** bring mobile phones or expensive electronic items as they will become a distraction, especially if misplaced or broken. The programme is packed with challenging activities and we really want the children to gain the most from them. I would however like to reassure you that, if they become distressed at any time and it is clear that a phone call home is needed, we will of course enable that to happen.

I have included a map of the area, a kit list and a list of activities. If you have any further questions, please do not hesitate to contact me.

Yours sincerely

Mr Wiley  
Class Teacher