



The Village Federation of Carsington & Hopton and Kirk Ireton Primary Schools



Policy for Sanctioning Governor Absence

The governing body of The Village Federation will follow these protocols:

- An apology sent by a governor before a meeting must be recorded in the minutes of the meeting.
- The minutes must also state whether or not the governing body consented to his or her absence and a copy of the minutes must be sent to the governor concerned.

The governing body of The Village Federation consider apologies that are given and record these in the minutes as apologies received **‘with consent’** or **‘without consent’** and also if a governor does not send apologies for absence we record this as **‘absent without consent’**.

The Governors Guide to the Law states that:

A person is disqualified from holding or from continuing to hold office as a governor or Associate member if he or she:

- fails to attend the governing body meetings – without the consent of the governing body – for a continuous period of six months, beginning with the date of the first meeting missed (not applicable to ex officio governors);

Governors who miss meetings of the full governing body over a period of six months (from the date of the first meeting they missed), and who have not had their absence sanctioned become disqualified. Foundation, LA, representative, partnership and co-opted governors who are disqualified under the six-month rule cannot serve as a governor in the same category at the same school for twelve months following their disqualification.