



The Village Federation of Carsington & Hopton and Kirk Ireton Primary Schools



No Smoking Policy

Introduction

The Village Federation is committed to safeguarding the wellbeing of its employees.

Exposure to second-hand smoke i.e. breathing other people's tobacco smoke, has been medically proven to cause lung cancer and heart disease in non-smokers, as well as many other illnesses and minor conditions.

In its bid to help to protect non-smokers from the effects of exposure to second-hand smoke, the school will implement the smoke-free provisions of the Health Act 2006 and its subsequent regulations.

The school also wishes to promote the positive health of its employees and will therefore actively encourage and support those who wish to quit smoking.

The revised No Smoking Policy and Guidance was implemented from 1 July 2007 in line with the national smoking ban.

Policy Statement

The school recognises the health risks associated with exposure to second-hand smoke and is committed to:-

- reducing the risks to health from exposure to second-hand smoke;
- recognising a person's rights to be protected from harm and to enjoy smoke-free air;
- educating and informing employees about the benefits of not smoking;
- encouraging and supporting employees who wish to give up smoking.

To fulfil this commitment the school will:-

- ensure that premises are smoke-free;
- promote non-smoking campaigns/initiatives;
- provide assistance for employees who wish to stop smoking;
- enforce the no smoking ban.

Any breach of this policy will be dealt with in accordance with the disciplinary policy.

Implementation

The Headteacher shall have responsibility for ensuring that all employees within the school are made aware of this policy and associated guidance.

The Trade Union's accredited safety representatives will have access to relevant information concerning this Policy and associated guidance.

Monitoring

The responsibility for monitoring and evaluating the policy and its implementation remains with the Headteacher and Governing body.

FURTHER GUIDANCE:

Grounds

Smoking may be permitted in the grounds of County Council establishments but not in close proximity to any building. Close proximity is any distance that allows smoke to permeate into the building.

It is envisaged that some establishments, for health and safety or other reasons, may wish to designate their grounds smoke-free.

Smoking Breaks

No employee is entitled to take breaks, additional to their contractual entitlement, during their working day to smoke.

Vehicles

All Council vehicles including vehicles on loan, hire or leased to the Council, and used for work, will be smoke-free. Employees using their own cars and in receipt of a casual, essential or public transport allowance are required not to smoke if they are transporting colleagues and/or service users during working hours.

Signs

Premises and vehicles that are smoke-free will be required to have no smoking signs in place. Signs meeting the national requirements in a format agreed by Derbyshire County Council are available to purchase from County Signs in a variety of formats eg self adhesive, screw-fix, aluminium etc depending on where these will be placed and should be sited at the end of June ready for 1st July. For further details please contact Tracy McCann on 01246 244088 or email Tracy.McCann@derbyshire.gov.uk

(a) Buildings

At each entrance there must be displayed an A5 No Smoking sign which shows the no smoking symbol and contains, in characters which can be easily read, "No Smoking - It is against the law to smoke in these premises". (This can be changed to "in this school, in this care home, etc.)

(b) Vehicles

Each council vehicle must display a no smoking sign (which contains the stop smoking symbol) in each compartment of that vehicle which accommodates passengers, e.g. a minibus would require one sign in the driver's compartment and one in the rear passengers' section.

Responsibilities

(a) Persons responsible for establishments have responsibility

(i) to display no smoking signs in buildings and vehicles

(ii) to ensure that no-one smokes in smoke-free premises or vehicles.

(b) Employees are required to comply with this policy and refrain from smoking in buildings, vehicles and grounds which are designated smoke-free. Individuals who do not comply with this legislation either by smoking in smoke-free buildings/vehicles or by not enforcing the legislation in premises for which they are responsible, are liable to a fixed penalty fine and possible criminal prosecution.

Assistance for Smokers

The County Council will continue to promote and support non-smoking initiatives. Publicity will be given to the dangers to health linked with smoking and the risks associated with exposure to second-hand smoke. Assistance will be available to any employee who wishes to stop smoking either by the provision of individual counselling and/or participation in a smoking cessation group. Time-off with pay will be granted for up to six one hour sessions.

Advice

Further information, advice and support regarding this policy is available from the Occupational Health Unit, County Hall, Matlock, extension 6943/6949 or your Departmental Health and Safety Advisers.