



## **CHARGING AND REMISSIONS POLICY**

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**NB** All staff and volunteers working in our school share a responsibility for promoting and safeguarding the welfare of the children with whom they come into contact.

### **CHARGING AND REMISSIONS POLICY**

#### **AIM**

To enrich the curriculum and educational experience of all pupils

#### **VOLUNTARY CONTRIBUTIONS**

The school invites parents and carers to make voluntary contributions towards the cost of school trips and visits that are organised to enrich the curriculum and educational experiences of the pupils. If enough contributions are not received, planned activities may be cancelled. If an activity goes ahead, it must include pupils whose parents/carers have not paid any contribution. The school often pays additional costs in order to support visits/activities.

#### **REMISSIONS**

If a paid trip or activity has to be cancelled, refunds will be given wherever possible.

#### **ENRICHMENT ACTIVITIES**

Examples of visits/activities include:

- Visits to museums
- Sporting activities requiring transport expenses
- Visits to or by theatre companies
- Visits by artists
- Musical events
- Visits/trips to enrich curriculum projects
- Workshops

#### **RESIDENTIAL VISITS**

Parents/carers are asked to pay for residential visits. If sufficient funds are not raised, trips will be cancelled. There is a hardship fund for parents/carers who are unable to contribute eg those on benefits.

#### **SWIMMING**

Swimming lessons are organised for all pupils in KS2. Parents/carers are asked to contribute towards the cost of transport and hire of the pool. They are not asked to contribute towards the cost of the swimming instructors. As above, a hardship fund is available.



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### MUSIC TUITION

All children study music as part of the normal school curriculum entitlement.

However, there is a charge for individual or small-group music tuition as this is additional to entitlement. Lessons consist of individual or small group sessions taught by peripatetic music teachers. Again, there is a hardship fund for parents/carers who are unable to contribute eg those on benefits.

Information regarding music tuition is given to parents/carers before the start of each academic year.

### AFTER SCHOOL CLUBS

A small charge (usually 50p or £1.00) is made to cover cost of materials and equipment eg sporting equipment, paints, printer cartridges, paper, cooking ingredients etc.

### AFTER SCHOOL CLUBS (outside providers)

The cost of these clubs is set by the providers.

### MONITORING AND REVIEW

The Charging Policy will be reviewed by the Governors every two years or earlier, if necessary.

Signed: Headteacher-----

Date -----

Chair of Governors -----

Date -----

**Next Review Date: September 2018**