

Learning Together



Growing Together

ILLNESS AND ACCIDENTS

Medicines

Cliddesden Primary School has a stock of the following medicines in school and staff will take responsibility for these being in-date and stored in the correct conditions and away from children: Piriteze allergy syrup (6+); Paracetamol suspension (3months+ and 6years+); Anthisan cream; Ventolin inhalers and emergency spacers.

If a child requires medicine through the day the school carries out the following procedures:

- Parents agree for medicines to be administered at school by a member of staff after appropriate forms have been completed
- Medicines brought in, for example, antibiotics, should be in their original prescribed containers and handed into the office staff with a bung and syringe (not a medicine spoon or measuring cup).
- Any chronic illnesses need to be reported to the school office as soon as possible and if a child requires extra medical care due to their illness then an Individual Healthcare Plan (IHP) will be completed with the parents and any medical professionals as required.
- An annual medical questionnaire will be sent out to all parents for completion and permission for the medicines kept in school to be used.
- Children's asthma inhalers are kept in their classroom and taken to field/playground as needed for PE. An emergency inhaler is also available in the medical bag taken out at break and lunchtime.

Staff involved in administering the medication will receive training, for example, training on the use of epi-pens and use of asthma inhalers.

Accident Procedures

If an accident does happen, and it results in an injury to a child, the trained first aider will do all s/he can to aid the child concerned and follow the school procedures. We keep a first aid box in the main school office and first aid bags are out during breaks and lunchtime.

Should any incident involving injury to a child take place, one of our first aiders will be called to assist. If necessary, the office staff will telephone for emergency assistance.

All incidents are recorded and for head injuries we inform parents through a note and a text message. Should a child be quite seriously hurt, we contact the parents through the emergency telephone number that we keep on file. Emergency contact numbers are checked with parents each year to ensure our data in school is correct.