



HEADTEACHER: Mrs K Baylis
Chace Avenue
Willenhall
Coventry CV3 3AD
024 76302882

Monday 9th May 2016

Dear Parent/Carer,

Please find enclosed a payment card for the Doly-Moch visit **Saturday 1st October – Wednesday 5th October 2016**. You can use this card to spread the cost of your child's visit to Doly-Moch.

Just pay an amount to the school office each week or month, ask us to sign to confirm receipt – and watch the balance go down! You must present this card every time a payment is made as this is your receipt of payment – PLEASE DO NOT LOSE IT.

The money you have already paid has been recorded on the card and also the remaining balance.

The remaining balance **MUST** be cleared by **FRIDAY 16TH SEPTEMBER 2016**.

Yours sincerely

Mrs Baylis
Head Teacher