



HEADTEACHER: Mrs K Baylis
Chace Avenue
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Coventry CV3 3AD
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11th July 2016,

Dear Parents/Carers,

As your child will be in Year 3 in September you no longer qualify for Universal Free School Meals.

Should you wish your child to carry on having school dinners payment of £10.50 will be required on a Monday for that week. Please inform school if you will provide your child with a packed lunch.

You may be entitled to free school meals for your child if you receive any of the following;

Income Support

Income Based Jobseekers Allowance

An income-related employment and support allowance

Support under part VI of the Immigration and Asylum Act 1999

The Guarantee element of State Pension Credit

Child Tax Credit, provided you are **not** entitled to Working Tax Credit and have an annual income (as assessed by HM Revenue & Customs) that does not exceed £16,190

To apply for free school meals please visit Coventry.gov.uk/freeschoolmeals and apply online.

If you would like assistance with completing the application online please make an appointment with our family support workers who will go through the process in school, visit your local library or failing that you can visit the customer service center in the city center (next to river island) Monday-Friday 9-5pm to use the computers to apply online.

If you have any queries regarding this please do not hesitate to get in touch with the office.

Yours sincerely,

Mrs K Baylis
Head Teacher