



HEADTEACHER: Mrs K Baylis  
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21<sup>st</sup> March 2016

Dear Parents,

We are making communication easier, faster and more effective.

If you have a smartphone, both you and school can save money when you download the 'School Gateway' app from your app store (Android and iPhone). By doing this we can send you app messages (avoiding the cost of texts) and you can message us back for FREE. We can help at reception if you are struggling to download it so please pop in and see us with your phone.

It's quick and easy to do. All you need are your email address and mobile number that school holds on record for you. If you have recently changed either of these please make sure you have let the office know so we can update them on the system. If you have any problems activating your account please contact the office on 76302882 to make sure your information is up to date.

We are aiming to get 50% of parents using the School Gateway smartphone app – please help us achieve this target.

If you do not have a smartphone, you will still receive text messages from the school. Our records show that not all parents have a valid email address if you have an email please ensure we have this in the office so we add to the system.

Should you have any queries please contact the office.

Yours faithfully

Admin Team