



ROGIET PRIMARY SCHOOL

Marking Policy

June 2016

This policy is a part of the school's Assessment, Recording and Reporting policy.

Rationale

Improving learning through assessment is aided by the provision of effective feedback to pupils who need to be able to assess themselves and understand how to improve. The marking of pupil's work is therefore an important part of teacher assessment. This policy sets out how staff at Rogiet Primary School intend to ensure that marking at the school is an integral part of our assessment procedures.

Effective Marking should:

- Provide clear feedback to pupils about the strengths and weaknesses in their work;
- Recognise, encourage and reward pupil's effort and progress;
- Provide a record of pupil's progress;
- Encourage pupils to strive to improve;
- Direct pupils to what they need to do to improve their work; and,
- Help parents and carers to understand strengths and weaknesses in their children's work.

Marking Procedures

- A red pen will be used by teachers, purple by support staff and green by supply teachers and students, as it is in contrast to the pupil's writing implement, (usually pencil or blue pen);
- A Welsh phrase will be added to the pupils' work at the start of the marking feedback to give praise (see attached sheet of suitable phrases);
- Marking will be done daily or when a piece of work is completed, and if possible, with the child present; Teachers will use feedback from marking to inform future targets and planning;
- Marking will be related to a clear learning objective, which has been shared with the children. Therefore incorrect spellings may not always be corrected;
- Children (when peer marking) and teachers will add comments linked to Success Criteria and ➡ target for next time.
- Good presentation is expected and may be marked;
- Marking will celebrate success whenever possible in order to raise self esteem and encourage all children to work to their full potential;

- Some work may be levelled in a way clearly understood by the pupils;
- Appropriate comments or prompt questions will be written in language that the child understands (the comments may have to be read to non-readers);
- Every effort will be made to allow children time to reflect on marking and edit/improve their work;
- Extended writing will be focussed marked and all RWI work is also to be marked.

Pupils' work may be marked with the following codes in the margin, or nearby, to indicate an error. These are explained to all pupils:

Lovely word/linked to objective	-	√√
Pertinent Spelling mistakes	-	underlined _____
Omissions	-	^
New Paragraph	-	//
Finger space	-	/
Letter reversals	-	correct letter above incorrect one
Correct answers	-	√
Incorrect answers	-	X or a dot .

Monitoring

Books will be monitored throughout the year by the Head Teacher, Deputy Head Teacher, Senior Management Team Leaders and Subject Co-ordinators. Feedback will be given to all members of staff.

Welsh Phrases to be used in marking (to be available in classrooms)

Bendigedig = *Wonderful*

Ardderchog = *Excellent*

Da iawn = *Very good*

Da = *Good*

Gwaith da = *Good work*

Gweddol = *Fair*

Ymdrech dda = *Good try*

Llun hyfryd = *Lovely picture*

Gwaith taclus = *Neat work*

Anniben = *Untidy*

Diddorol = *Interesting*

Doniol = *Funny*