



Safeguarding Children Policy Front Sheet

Name of Setting: Woolley Wood School

Academic year: 2015-16

We all have a statutory duty to “safeguard and promote the welfare of children”.

If you have any concerns about the health and safety of a child at this education setting or feel that something may be troubling them, you should share this information with an appropriate member of staff straight away.

Some issues e.g. a child’s appearance, hygiene, general behaviour, can be shared with any teacher or member of support staff in this setting. Do not worry that you may be reporting small matters – we would rather that you tell us things which turn out to be small than miss a worrying situation.

However, if you think the matter is very serious and may be related to a child protection concern, e.g. physical, sexual, emotional abuse or neglect, you must talk to one of the people below immediately. If you are unable to contact them you can ask the school office staff to find them and ask them to speak to you straight away about a confidential and urgent matter.

The people you should talk to at this setting are:



The Child Protection Liaison Teacher/Officer

Name: Mrs. Jacqueline Nieto

Their office through the main doors to the right

Their tel no is 0114 2327160



The Deputy Child Protection Liaison Officer

Name: Mrs Kathryn Galloway

Their office is located through the main doors along the physio/medical corridor. Their tel no is 0114 2327160

Any allegation or disclosure involving someone who works with children in a paid or voluntary capacity must be reported directly to the Head Teacher or Senior Manager, unless it involves them and then it should be reported directly to the Chair of the Governing Body or Management Committee.

This document can also be used for supply staff and visiting professionals to identify your safeguarding team quickly and