

Albert Village



Nursery

Toileting Statement and Procedure

Albert Village Nursery is committed to providing the very best care for our children. Achieving continence is a developmental milestone that we, as educators will help a child reach, if they are not already dry when they start nursery.

We recognise that each child is an individual. As such on occasion, it may be necessary that a child requires support when using the bathroom. This may include a child with special educational needs or one that has additional needs. For example, is tired, distressed, unwell or is struggling to settle.

Children's views and preferences will be taken into account when managing toileting needs and parental guidance will be sort on any cultural or religious issues. All issues will be dealt with on an individual basis and no child will be chastised for having an accident.

Nursery staff members will always give verbal encouragement when a child asks for help, however if more support is required the following procedure will be put into place:

- 1, If a child has soiled themselves and they are unable to clean themselves, the parent/carer will be contacted.
- 2, If a child has soiled themselves slightly they will be verbally encouraged to clean themselves. Stickers and verbal praise will be given.
- 3, If a child requires physical support, two staff members will be present at all times. Where possible, the child's key person will attend to the child.
- 4, When helping a child, staff will wear gloves and an apron, these will be disposed of appropriately afterwards.

5, All soiled items that are nursery's property will be disposed of accordingly. Children's clothing will be double bagged and sent home.

6, With all accidents a written record will be kept and information will be passed to the parent/carer in the form of a written slip and verbally when they collect their child.

7, When changing a child, staff will use the child's name and speak in words familiar to the child, giving straightforward explanations and reassurance.

8, At all times staff will respect the child's privacy and dignity especially if more than one staff member is present.

9, Staff will wash their hands with an antibacterial hand wash and will clean the area with an antibacterial spray afterwards.

10, Children are encouraged to wash their hands after any bathroom visit and staff regularly check the area to ensure this.

11, A daily risk assessment is carried out to ensure safety and cleaning items are plentiful.

All staff members hold a full DBS check and at no time will students, volunteers or visitors change the children.

Staff members will take responsibility for identifying children's "hanging on" signals like crossing legs, fiddling and restlessness. We will prompt the children to go to the toilet at regular intervals.

At all times the children will be encouraged to be independent. They will be comforted and praised, to help build self esteem and confidence. It is our intention to avoid drawing attention to such events and positively encourage the child in his/her efforts to gain these skills.

Children are reminded that the toilet area is not a play area.

Please sign below to say that you agree with this policy.

Parent Name..... Parent Signature.....

Date..... Childs Name.....

October 2016

Review date: October 2017

