

30<sup>th</sup> September 2016

Dear Parents,

As a school, we value our parents' views and aim to provide opportunities to obtain feedback on important school matters. It is of great importance to us that we continue to strengthen partnership working with parents. One very effective and established way of doing this is through our parent council.

With the start of the new academic year, we are reviewing membership of the parent council. Existing members will remain on the parent council. However, we are seeking more parent representatives. Parent council members are asked to seek parental views on a variety of school matters and then share them back at half termly parent council meetings.

The gathering of views can be done via e-mail, the school office or at the school gate.

Our parent council meetings will have clear agendas and will be led by myself or a member of the senior leadership team. We meet half termly, during the school day.

One of our first tasks will be to look at the parent's action plan that forms part of our annual School Development Plan. This meeting will be held on Thursday 20<sup>th</sup> October at 9-10.30am.

If you are interested in becoming part of our parent council, please fill in the slip below and return it to me by Friday 7<sup>th</sup> October 2016.

Yours sincerely

Mrs M. Heatherson

Headteacher

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I would be interested in becoming a parent councillor and would be happy to represent other parents, forwarding their views, queries and concerns for discussion through parent council meetings.

I am willing to commit to regular half termly meetings.

Signed.....Name of Child.....

Name of Class.....