

HEALTH & SAFETY UPDATE FOR PARENTS/CARERS FOCUS : MANAGING MEDICINES

BARNBY DUN PRIMARY ACADEMY

This information sheet has been written with support from Doncaster Local Authority and the school nursing team about developing effective systems to support children with medical needs.

It contains useful information, so please keep it in a safe place for future reference. Parents have the prime responsibility for their child's health and should provide school with information about their child's medical needs so that we can agree the best way for us to support your child.

CHILDREN WITH SHORT TERM MEDICAL NEEDS

There may be times when your son/daughter is prescribed a medicine/treatment from your GP.

Medication may be administered as long as the procedures outlined below are followed:

- ✚ Contact Mrs Simons who is the designated person for administering medication (In her absence contact Miss Robinson - Headteacher). Ask at the office if you are not familiar with school staff. They will be happy to assist you.
- ✚ A form giving consent will need to be completed **before** any medication can be administered. Please complete as fully as possible and return to Mrs Simons.
- ✚ Medicines such as Calpol and Nurofen can only be administered if prescribed by your child's GP.
- ✚ If your child is feeling a bit unwell or perhaps returning from school following an illness, and you want to come in yourself to administer Calpol or Nurofen, please contact office staff or Miss Robinson so we can arrange to bring your child to the main Reception at the time you specify.

PLEASE NOTE

- ✚ We are not allowed to accept medicines that have been taken out of the container as originally dispensed.
- ✚ We are not allowed to make any changes to the dosages on parental instructions.

LONG TERM MEDICAL NEEDS

It is important to have sufficient information about the medical condition of any child with long term medical needs. Please inform your son/daughter's class teacher of any such need or of any changes to their medical needs.

Children with Asthma

- ✚ Please inform your son/daughter's class teacher if your child has asthma.
- ✚ Please provide details of their medication and continue to keep staff fully informed.
- ✚ Encourage your son/daughter to carry their reliever inhaler as soon as you, the doctor or nurse and class teacher agree they are mature enough.
- ✚ If at all possible, provide school with a spare inhaler.
- ✚ Label all inhalers with your son/daughter's name and class.

Please note: inhalers have an expiry date. Please check dates on a regular basis as this is the responsibility for the parents/carers.

Children with Diabetes

- ✚ Please inform your son/daughter's class teacher if your child has diabetes.
- ✚ Please provide details of their medication/needs and continue to keep staff fully informed.
- ✚ Complete a health care plan (see Mrs Simons for details of this).

Children with Allergies

- ✚ Please inform your son/daughter's class teacher if your child has an allergy (even if they do not have any prescribed medication).
- ✚ Please provide details of their medication (if applicable) and continue to keep staff fully informed.
- ✚ It may be necessary to complete a health care plan (see Mrs Simons for advice).

Useful Contacts

Mrs Simons:

School: 01302 883917 (8.30-8.45am or between 3.30 and 3.45pm)

School Nurse:

01302 384260

The BEAK Children's Centre: 01302 892000