



## South Cave CE (VC) Primary School

Church Street, South Cave, Brough, East Riding of Yorkshire. HU15 2EP

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Website: [www.southcaveprimary.co.uk](http://www.southcaveprimary.co.uk)

Headteacher: Mrs J Newby

September 2016

Dear Parent/Carer

### Help us to help your child do better at school

I am writing to you as a parent or carer of a child who has recently started in reception, year 1 or year 2. As I am sure you will know all pupils in these year groups are now able to receive a school meal at no extra cost. Choosing a school lunch for your child or children will save you up to £400 a year regardless of your family income.

While all children in these year groups will be receiving a free school meal, if you are on a low income our school can receive an additional £1,900 Pupil Premium Grant a year to help us help your child to do better here at our school. In order for us to claim this funding you need to be in receipt of one of the following benefits:

- receiving income support/income based job seekers allowance or income related employment and support allowance;
- entitled to child tax credit but **not** receiving working tax credit and your annual income must be below the threshold set by the government;
- receiving support under part VI of the Immigration and Asylum Act 1999;
- receiving the guaranteed credit element of pension credit;
- entitled to the 4 week run on of working tax credit due to employment ending

If you are on one of these benefits you can check if your child is eligible for the Pupil Premium Grant by completing the attached form. You can return it to the address at the top of the form or if you drop it off here at school and we will send it through to the benefits team. You can also apply on-line by visiting [www.eastriding.gov.uk/ppg](http://www.eastriding.gov.uk/ppg). If you prefer, you can telephone the council's benefits team on (01482) 394799 and give them your name and date of birth, your National Insurance Number and your child's name, date of birth and the school they are or are going to attend. Once you have provided this information you will receive a letter telling you whether or not your child is eligible for the Grant. We will receive a copy of the letter so that if he or she is eligible we can claim this extra £1,300 directly from the government.

We can use this extra funding in different ways and may include employing additional staff to work with an individual child or with children in small groups. If you want to know more please contact the school and ask to speak to someone about the Pupil Premium Grant.

I encourage you to consider whether or not your child may be eligible for the Pupil Premium Grant as I am sure you understand that this additional funding can make a real difference to your child's education and progress in our school.

Yours sincerely  
**Mrs J Newby**  
Headteacher

## Application Form for Free School Meals

To qualify for Pupil Premium Grant (or just the Pupil Premium Grant for Foundation Stage, year one and year two pupils) you must fulfil one of the following criteria:

- Receiving income support/income based job seekers allowance or income related employment and support allowance;
- Entitlement to child tax credit but **not** receiving working tax credit and your annual income must be below the threshold set by the government;
- Receiving support under part VI of the Immigration and Asylum Act 1999;
- Receiving the guaranteed credit element of pension credit;
- Entitled to the 4 week run of working tax credit due to employment ending

To find out if your child is eligible for free school meals or if your school can claim the Pupil Premium Grant for foundation stage, year one and year two pupils you can telephone the benefits team on (01482) 394799 or by completing the form below. **The completed form can be handed in at your local customer service centre, your child's school or you can post it to the Benefits Section at PO Box 12, County Hall, Beverley, HU17 9BA**

Name	
Address and postcode	
Date of Birth	
National Insurance Number or NASS number	

	Child 1	Child 2	Child 3	Child 4
Used Name				
Legal Name				
Date of Birth				
School				

Please assess my entitlement to free school meals. I understand that this is needed for Pupil Premium Grant.

I certify that the information given on this form is to the best of my knowledge and belief correct and I agree to East Riding of Yorkshire Council using the details I provide in my application to check my eligibility now and in the future using Eligibility Checking Service provided by the Department for Education

Signed:
Date: