



# St Bernadette Catholic Primary School

27<sup>th</sup> September 2016

Dear Parent/Carer

## SCHOOL BUILDING FUND 16/17- REQUEST FOR VOLUNTARY CONTRIBUTION

As a Catholic School we are voluntary aided, which means we have to pay 10% of the cost of all building projects, as well as 10% of general maintenance costs. This 10% is not factored into the annual budget we receive from the government. This is why we ask every family every year to help us meet these costs through voluntary parental contributions made towards the School Building Fund. Very many of you do this, year after year, and we are very grateful for your support.

During the last academic year, your support has enabled us to carry out the following projects:

Projects/Work Completed	Total Cost	Amount funded by Development Fund
Drainage project – Summer 2016	£150,000 (not finalised)	£15,000 (10%)
Flooring renovation in various classrooms - Summer 2016	£2,990	£2990 (100%)
Carpets/Vinyl replacements - Summer 2016	£1,566	£1,566 (100%)
Replacement blinds in various classrooms and Main school hall – Summer 2016	£5,256	£5,256 (100%)
Decoration/Refurbishment – Summer 2016	£1,590	£1,590 (100%)
KS1 Outdoor storage – Summer 2016	£9,774	£9,774 (100%)
Upgrade of Electrical/Lighting – Spring 2016	£7,674	£7,674 (100%)
KS2 Canopy – Autumn 2015	£13,999	£3,999
<b>TOTAL 2015/16</b>	<b>£192,849</b>	<b>£47,849</b>

The purpose of this letter is to thank all those families who have contributed in the past, tell you about the payment arrangements and to ask those families who are not currently contributing to consider doing so.

We ask for a payment of £60 per year per family for the academic year – although if you are not able to contribute this much we would be pleased to receive any donation from you. If you are able to contribute it would be really helpful if payment is made online. If this is not possible, we can on this occasion accept cash/cheque for the donation as it is paid into a



Headteacher: Mrs Catherine Moss  
St Bernadette Catholic Primary School 160 Long Lane Hillingdon Middlesex UB10 0EH  
Telephone: 01895 232298 Fax: 01895 230086 email: [office@stbernadetteschool.co.uk](mailto:office@stbernadetteschool.co.uk)  
[www.stbernadetteschool.co.uk](http://www.stbernadetteschool.co.uk)

separate Governors Building Fund Account. Please send your payment of **£60\*\*** for the academic year 2016/17 or **£20\*\*** for the Autumn term to the school office together with the tear-off slip below in the envelope provided. (If you would like a receipt please indicate). If you make a payment by cheque, please make this payable to **St Bernadette Catholic Primary School**.

If you wish to spread the cost (£5 per month) over the year, a standing order form is attached to this letter. Please note a gift aid form is also attached for you to complete and return, which will enable the school to reclaim the gift aid tax on your donation. Please note that if you make your payment online and have previously completed a gift aid form, you will have the option to allow us to reclaim the gift aid tax when processing your payment online.

With your help, we can continue to improve the learning and play environment of our school for all of our children.

Many thanks for your continuing support.

Mrs Catherine Moss  
Head Teacher

*\*\*These amounts are guides, please feel free to contribute whatever you think you can afford.*



### SCHOOL BUILDING FUND VOLUNTARY CONTRIBUTION

**FULL NAME:** \_\_\_\_\_

**ELDEST CHILD'S NAME:** \_\_\_\_\_

**CLASS:** \_\_\_\_\_

I enclose the sum of £ \_\_\_\_\_ as my Autumn Term\*/yearly\* voluntary contribution to the School Building Fund.

**SIGNED:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

Please provide me with a receipt  (tick if required).

\* Delete as appropriate



Headteacher: Mrs Catherine Moss  
St Bernadette Catholic Primary School 160 Long Lane Hillingdon Middlesex UB10 0EH  
Telephone: 01895 232298 Fax: 01895 230086 email: [office@stbernadetteschool.co.uk](mailto:office@stbernadetteschool.co.uk)  
[www.stbernadetteschool.co.uk](http://www.stbernadetteschool.co.uk)