

## **Terms of Reference for the Committees**

### **General**

All committees should

- Ensure that they contribute to the development and implementation of the school's strategic objectives
- Ensure that effective safe guarding and child protection practices are applied to all aspects of their responsibilities
- Ensure that the school's equalities policy is central to their decision making and the school complies with the Equality Act 2010 and the Public Sector Equality Duty
- Act on matters delegated by the full Governing Body or the Chairs Committee
- Liaise and consult with other committees where appropriate
- Report the outcome of meetings to the full Governing Body
- Have regard to the statutory duties of governing bodies in undertaking their work

## **Site and Premises Review Group**

The responsibilities of the group will involve

1. Considering options for undertaking improvements to the school property and major projects
2. Recommending priorities for implementation with regard to the resources available and the school's strategic plan
3. Assessing the maintenance responsibilities and costs of improvements to the site and premises
4. Ensuring opportunities to implement recommendations of energy audits, and other sustainability initiatives, are progressed within the investment plan
5. Inspections of the school site and premises
6. Supporting bids for additional resources
7. Calling on additional expertise where necessary
8. Assisting the governing body in ensuring that financial regulations are complied with and in securing value for money