

HORNSEA BURTON & SKIPSEA PRIMARY SCHOOL FEDERATION

MOBILE PHONE POLICY

Hornsea Burton & Skipsea Primary Schools discourage pupils from bringing mobile phones to school.

If a pupil needs to bring a mobile telephone to school a request in writing needs to be made to the Head teacher. If a pupil needs to bring a mobile telephone to school for one day in an emergency, Parents need to seek verbal permission from the Head or Designate Head.

In all cases, the phone must be clearly labelled with the child's name, switched off and given in to the office on arrival at school.

The phone must be collected at the end of the school day from the office and it must be concealed whilst leaving the school premises.

Where a pupil is found with a mobile in school, including the playground, the phone will be taken from the pupil and placed in the office and the child will need to collect the phone at the end of the school day. If it continues to happen, Parents will be notified.

If a pupil is found taking photographs or video footage with a mobile phone of either pupils or teachers, this will be regarded as a serious offence and the Head teacher will decide on appropriate disciplinary action. In certain circumstances, the pupil may be referred to the Police. If images of other pupils or teachers have been taken, the phone will not be returned to the pupil until the images have been removed by an appropriate person (such as the child's Parents).

Parents are advised that Hornsea Burton and Skipsea Primary Schools accept no liability for the loss or damage to mobile phones which are brought into the school.

A child may not use their mobile phone whilst on the school site under any circumstances. If a pupil needs to contact his/her Parents/Carers during the school day, a member of staff will phone them on their behalf using the school phone or supervise the pupil making the phone call using the school phone (this will only be allowed in extreme circumstances). If Parents need to contact children urgently they should phone the school office and a message will be relayed promptly.

This policy was reviewed in Autumn 2016 with no changes needed.
Next Review Autumn 2018