

BRADFIELD DUNGWORTH PRIMARY SCHOOL

GOVERNORS COMMITTEE REMIT 2015-16

STANDARDS AND CURRICULUM

PARENTS AND COMMUNITY

Meets once a half term

- To agree targets for pupil attainment
- To consider performance data annually and regularly monitor progress against in year targets for all children
- Receive monitoring reports on the attainment and welfare of vulnerable groups inc pupil premium
- Review Curriculum Policies, Discipline and behaviour policies
- Receive reports from link governors—Inclusion/SEN, Literacy/Numeracy, Other areas of the curriculum, sustainability, business and industry
- How school listens to parent and pupil views inc school council
- Monitor Attendance and Punctuality
- Parent/Community levels of engagement
- Ensure school meets legal requirements to publish information on line
- Monitor effectiveness of complaints policy and procedures

COMPLAINTS COMMITTEE

Meets as required

- Consider complaints submitted to The Chair of Governing Body when all other avenues for their resolution have been exhausted and make recommendations as appropriate

STRATEGIC VISION/STEERING GROUP

- Organise timetable of meetings for year
- Consider draft agenda provided by the clerking service
- Plan business to be conducted by Committees
- Draft a Governors Development Plan inc Monitoring and Evaluation of teaching and learning, rolling review of Policies
- Governing Body contribution to School Self Evaluation and School Improvement Planning
- Strategic Development of Extended services
- Induction of new Governors and Training

PERFORMANCE MANAGEMENT

Agree objectives relating to pupil progress leadership and management, professional development
Monitor progress termly
Make recommendations regarding pay

PUPIL DISCIPLINE COMMITTEE

Meets as required

Monitor and review the use of exclusion
To report to the Governing Body on the use of exclusion
To consider pupil exclusions in line with current legislation

FINANCE, PERSONNEL, HEALTH AND SAFETY

PREMISES

Meets once a half term

- Determine and review long term planning and re-sourcing
- Approve annual Budget Spending Plan linked to SIP and monitor
- Be familiar with the LA budget spending plans, formula funding, polices for financial legislation
- Review the school's charging and remission policy annually and monitor school fund expenditure
- Compliance with School Financial Value standard
- Maintain an appropriate inventory and approve disposal of items
- Ensure staffing structure, retention and succession planning is suitable to deliver SIP
- Monitor Continued Professional Development for all staff
- Annually review Policies relating to personnel
- Safer recruitment procedures are in place
- Premises meets Health and Safety requirements inc risk assessment
- Annually ensure inspection of premises and grounds and oversee contracts, costs and maintenance issues
- Ensure all children are safe and healthy inc annual school food policy

PAY MATTERS SUB-COMMITTEE

Meets once a year

- Review Pay policy annually
- Determine matters relating to pay inc meeting the needs of recruitment, retention and development of staff