



### **Introduction**

The School will make every effort to remain open whenever possible.

The decision to close the school will be made by the head teacher. The school will only be closed if one or more of the following conditions apply.

- Insufficient staff are able to come in to keep the school running safely.
- Conditions on site are dangerous
- Conditions are considered to be or are anticipated to later become too hazardous to travel

### **In the Event of Heavy Snow before the School Day Starts**

#### **Parents**

When the school closure is a possibility parents should find out whether the school is open by:

- Checking the school website to see if school is closed
- Listen to Dearne FM for school bulletin closures
- Check on the Dearne FM website for school closures

If it is decided that the school will open, but the road conditions are difficult, parents should ring to advise that they are likely to be late.

If parents assume that the school is closed but it is actually open, the absence will be recorded as unauthorised unless the head teacher is satisfied that there are exceptional circumstances.

#### **The School**

The Head teacher will decide whether the school will open taking account of the conditions at the school and the ability of staff to get there.

If the head teacher decides the school will close he/she will update the school website and inform Dearne FM of the closure. A text message will also be sent to staff and parents advising them of the closure.

The school fully appreciates that in bad weather children may arrive later than usual.

#### **Exceptional Circumstances**

The school recognises that there may be cases where families are 'cut off' due to particular difficulties in the area in which they live.

In such cases parents should advise the head teacher of their particular circumstances so they can justify to the LA why the absence should be approved.

### **In the Event of Heavy Snowfall during the School Day**

If there is heavy snowfall during the school day the head teacher will decide whether it is necessary to close the school.

The office will contact parents and ask that they pick their children up from school as soon as possible.

The staff that live furthest from the school will be permitted to leave at the earliest opportunity.

A skeleton staff will remain in school until all of the children have been collected.

If a parent rings requesting they pick their child up early due to the weather, and the decision has not been made to close the school, these requests will be considered on an individual bases by the head teacher.